



Section 39

Liquor Licensing

A liquor licence from the Department of Racing, Gaming and Liquor is required to be obtained for the sale of liquor from a premises. Prior to submitting an application for a Liquor Licence for a premises located in the city, the applicant must seek a Section 39 (Certificate of Local Health Authority) and/or Section 40 (Certificate of Local Planning Authority) from the City of Perth.

Section 39 and 40 Certificates apply to:

- The granting or removal of a licence;
- The altering or redefinition of a venue including renovations;
- An application for an alfresco area; and
- Applications for 'liquor without a meal' permits.

Section 39 (Certificate of Local Health Authority)

A Section 39 Certificate is required to state whether or not the premises complies with all relevant requirements of the Health Act 1911, the Food Act 2008, the Local Government Act 1995, the Building Act 2011 and any written law applying to the sewerage or drainage of those premises.

Application requirements

To help ensure that an assessment is made in a timely manner, applicants should ensure that all application forms, fees and supporting documentation are submitted at the time of lodging an application. If an application is incomplete then it is not valid and accordingly will not be processed until all the required information has been submitted.

Section 39 (Certificate of Local Health Authority)

- Completed application form and checklist
- Application fee \$80.30
- Completed Page 2 Liquor Control Act 1988 Certificate of Local Planning Authority - Section 39 application form

Section 40 (Certificate of Local Planning Authority)

To obtain a section 40 application form and information kit please go to the planning section on our website.

Enquiries

For further enquiries please contact the City's Approval Services Unit on 9461 3366.



Section 39 Application Form

Applicant details

Name (business or individual):

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Postal address:

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Contact details

Name:

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Phone number:

Mobile number:

Email address:

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Premises details

Name:

Lot No: Street number:

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.....

Street name:

Suburb:

Development approval

Development approval related to this application (if applicable)

DA number (eg 2011/5349): 20 /

Applicant Office use Checklist

Completed application form

Application fee \$80.30

Page 2 Certificate of Local Health, Liquor Control Act 1988 - Section 39

Lodgement Options

In Person

City of Perth
Customer Service Counter
Ground Floor, 27 St Georges Terrace, PERTH
Payments can be made by Cash, Cheque, EFTPOS
or by Credit Card*
Cashiers Hours - Monday to Friday, 8:30am to 4.30pm
(Excl Public Holidays)

By Post

Approval Services Unit
City of Perth
GPO Box C120
PERTH WA 6839

Payment Method

Please indicate your preferred method of payment:

Cheque (please make payable to the City of Perth)

Credit card (Visa, Mastercard or Amex)

Credit Card Details

NOTE: For security reasons, the City of Perth cannot accept written credit card details. Therefore, please provide the name as displayed on your credit card, and sign below to authorise the City of Perth to debit that credit card. *Credit card payments are limited to \$10,000 per card, per application, per year. MasterCard, Visa and Amex cards are accepted.

The City of Perth will contact you to obtain your credit card number.

Name on card:

.....
.....

Signature:

Date: / /

Privacy

The personal information collected on this form will only be used by the City of Perth for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

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