



Meeting Minutes

Meeting Date	12/03/2021	Time	11am to 1pm
Meeting Venue	City of Perth Library		
Topic / Meeting Name / Meeting Title	Access and Inclusion Advisory Group Meeting		
Chairperson	City of Perth Representative		
Scribe / Minute Taker	City of Perth Representative		
Attendees	Ben Cox, AIAG member Caitlin White, AIAG member Emma Kenton, AIAG member Gareth Goodway, AIAG member Glennys Marsdon, AIAG member Gwen Allpike, AIAG member Helen Berry, AIAG member Hasmukh Dave, AIAG member Kyle Santella, AIAG member Mel Northcott, AIAG member Nobuo Hara, AIAG member Stuart Jenkinson, AIAG member		
Apologies	Adam Kinness, AIAG member Bradley Bishop, AIAG member Cara Philpot – AIAG member		

	David Vosnacos, AIAG member Elena Bredemeyer, AIAG member Holly Gretton, AIAG member Rachel Spinks, AIAG member Richard Struik, Department of Communities
Interpreters	Tahlicia Osei Poku – Access Plus WA
Guests	Natalie Turner, City of Cockburn

Agenda Items

1.	Welcome, Acknowledgement to Country	11.00
	<p>The City welcomed all members, including new members, to the March AIAG Meeting and introduced Natalie Turner from City of Cockburn.</p> <p>The City carried out an Acknowledgement to Country.</p> <p>Each member introduced themselves via a roundtable introduction and also completed an icebreaker activity.</p>	
2.	Follow up of actions from January meeting	11.30
	<p>An Action List was provided to members and updates were provided for the following numbered actions.</p> <p>Actions discussed included:</p> <ul style="list-style-type: none"> • Working Group – hoteliers [Action 1]; • Investigating transportable changing place facilities [Action 2]; and • Survey invites to AIAG members [Action 4]. <p>Action 1 - This discussion is part of a wider discussion about hotel accessibility, and an action has been put into the City's DAIP in relation to the proposed bid for the Special Olympics to be hosted in Perth in 2027.</p> <p>Action 2 - This matter has been escalated to management within the City to examine procurement costs and for further investigation.</p>	

	<p>There are two accredited Change Place facilities in Perth city. An action has been inputted into the City’s drat DAIP 2021 – 2025 to investigate additional sites for Changing Place facilities.</p> <p>ACTION: City to send information about Change Place Facilities Locations and information about MLAK keys to AIAG members.</p> <p>Action 4 - These surveys will be sent separately to previous and to current members.</p>	
<p>3.</p>	<p>Agenda Items for Discussion</p>	
	<p>3.1 April School Holidays and Wellington Square Launch</p>	<p>11.35</p>
	<p><u>April School Holidays</u></p> <p>A representative from the City attended the meeting to update the AIAG members on an event to be held in the City at Forrest Chase called “Free to Play Perth”.</p> <p>The event will run on the Easter long weekend (3rd – 5th of April) from 11am-5pm each day.</p> <p>There will be games such as pinball machines and air hockey. Most of the games will have some accessibility with regards to the varying heights available to undertake the activities.</p> <p>Local business owners will have stalls.</p> <p>Accessible toilets will be available and ramps in Forrest Chase will be left unobstructed.</p> <p>There will be no stage entertainment.</p> <p><u>Wellington Square Launch</u></p> <p>The City will have a community launch for Wellington Square which has recently been refurbished. The launch will occur on Saturday 10th April from 11am-4pm and will showcase the new space present and the facilities, such as the intergenerational playground which has been designed to be accessible.</p> <p>At the launch there will be amusement rides, archery, mini golf, climbing walls, basketball workshops and other activities. There will also be food trucks.</p>	

The Lord Mayor will attend and an AUSLAN Interpreter will be available for this.

The AIAG members enquired about accessibility to activities and food trucks that will be placed on the grass. Members were informed that Wellington Square has been designed in such a way to promote accessibility to certain areas.

Emma asked if there would be accessibility for children in wheelchairs to use some of the rides. Emma suggested the City contact WESA to see if an accessible wheelchair basketball workshop could be run.

Hasmukh asked if there would be accessibility for those children with a vision impairment. The City suggested that a possibility could be to reach out to a volunteer service who could provide assistance in engaging with the activities.

The AIAG members mentioned that there seemed to be a lack of accessible and inclusive activities. The City will investigate further. The City will also provide dedicated viewing spots to promote accessibility for some event attendees.

There was also discussion about events in general and live/streaming opportunities to promote inclusivity. The City has provided streaming opportunities for events in the past. This particular event is of a smaller scale and the City will engage social media.

ACTION: City to check accessible matting for grass.

ACTION: City to look at qualified volunteer service requiring assistance (vision impairment).

ACTION: Investigate wheelchair basketball – WESA.

ACTION: Emma to share WESA contact with City.

ACTION: City to investigate more accessible and inclusive activities.

ACTION: Investigate further streaming opportunities for City of Perth events.

3.2 Wellington Square Activation Action Plan Engagement

12.00

A representative from the City discussed the initial plans to activate the area in Wellington Square. The City is implementing an Action Plan to ensure activation of the place and encourage the community to utilise the space.

The City is gauging feedback to flag any concerns with regards to accessibility in the activation of the space.

The City confirmed that there is appropriate signage available in Wellington Square for accessibility of facilities and art pieces. However, a suggestion was made for there to be braille included in some of the signage.

The City confirmed that pathways in Wellington Square pathways have been designed to provide accessibility to all tables and that the pathways have smooth surfaces.

There was discussion about state sporting associations and whether they could utilise the sporting facilities at Wellington Square for accessible sports.

Glennys suggested the City contact the East Perth Community Group for ideas on how to engage the community and activate the area.

The City confirmed that ACROD parking is available at Wellington Square and that there is also an accessible self-cleaning toilet available.

The City will investigate Twilight Markets for Wellington Square.

Feedback from AIAG members included the below:

- The City's planning team investigate braille for signage.
- The City contact East Perth Community Group for ideas on how to engage/activate area.
- The City investigate a walk through with construction and AIAG before next AIAG Meeting.
- International Day of People with Disability – The City investigate an accessible sports activities segment as part of Torch Run.
- The City investigate changing the location of Hawkers Market for each month.

4. Lunch

12.10

5.	Agenda Items for Discussion (continued)	
	5.1 ACROD Parking	12.20
	<p>A representative from the City attended the AIAG meeting to confirm that ACROD Bays are now free (all no fee payable) throughout the CBD for current ACROD permit holders. However, time limits still apply.</p> <p>The City is now in line with other councils and states in providing free ACROD parking.</p> <p>The City’s parking officers have received positive feedback from permit holders since the introduction of the free ACROD parking.</p> <p>There was discussion from the AIAG members about the short time allocated for certain on-street ACROD bays. AIAG members mentioned that a half hour allocation does not provide enough time for set down and to go about activities in the CBD. A consensus of changing half hour ACROD bays to one hour was suggested for investigation.</p> <p>ACTION: The City will update the City of Perth Parking website to explain more clearly the time allocations available for ACROD holders in light of the fees being lifted.</p> <p>ACTION: The City will investigate timings for ACROD parking bays in the CBD with the potential of increasing the time limit from half an hour to 1 hour.</p>	
	5.2 City of Cockburn Disability Reference Group	12:35
	<p>Natalie from the City of Cockburn provided an overview of their Access and Inclusion Group, including their achievements in co-designing ACROD parking signage and advertising and promo for their group.</p> <p>The City of Cockburn’s Access and Inclusion Group conducted a goal setting workshop earlier in the year and decided it would be beneficial to find out what other Access and Inclusion Groups in local government were doing and how they run.</p>	

	ACTION: City of Cockburn will send link to City of Cockburn Access and Inclusion newsletter subscription to City.	
6	General Business/ Other updates	12.40
	<p>6.1 Community Engagement in the City of Perth</p> <p>A City of Perth Representative provided an update on the Equity, Diversity and Inclusion Framework.</p> <p>The City is developing this framework to define City of Perth’s principles. It is an overarching framework that will encompass the City’s Reconciliation Action Plan, Disability, Access and Inclusion Plan as well as the LGBTQIA+ Plan. The Framework will convey the City’s role in increasing visibility and inclusion of communities within the City of Perth.</p> <p>The Framework will involve community consultation which will involve presenting the community with three workshops to be run by the City as well as an online questionnaire for members of the community to complete. The City will also be providing training to internal staff on Diversity and Inclusion.</p> <p>A special workshop with AIAG Members will be held in early April to discuss the Framework.</p> <p>ACTION: The City will send questionnaire link and workshop details to AIAG members.</p> <p>ACTION: The City will allocate one of the workshops to have an AUSLAN interpreter.</p> <p>ACTION: The City will send a meeting invite to AIAG members for the special workshop.</p>	
	<p>6.2 DAIP 2021 – 2025</p> <p>A City of Perth Representative provided the AIAG with an update on the City’s new DAIP. The new DAIP 2021-2025 will be going to the Council Meeting in April for it to be endorsed so it can go out for public consultation.</p> <p>The City informed members that volunteers for the City, including AIAG Members, will now have access to EAP (Employee Assistance Program).</p>	

	<p>The City also informed that during National Volunteering WA Week (during 17-23rd May) – the City will host two morning teas to celebrate the City’s volunteers.</p> <p>ACTION: The City will send invites for members to attend the National Volunteering WA Week.</p>	
	<p>6.2 Disability Services Update</p> <p>This agenda item was not addressed.</p>	
7.	CLOSE OF MEETING	13.00