



Construction and Demolition Management Plan Pro-Forma Application

This document is part 2 of 3.

Instructions:

The Construction and Demolition Management Plan Pro-Forma Application is to be submitted and approved by the City prior to making submission of an application for a Building or Demolition Permit.

The applicant must read the Construction and Demolition Management Plan Guidelines to complete the application. The Guidelines describe the requirements that must be addressed in this application.

To keep processing time to a minimum, please:

- Submit only those supporting documents requested in this application.
- Do not submit your company's internal operational procedures and policies for matters such as housekeeping procedures or personnel requirements.
- Ensure every attached document you provide is indexed and matches the application index being addressed. The information provided is to be contained in one location of the same document and not scattered through several documents or in several location of the document.

Please print clearly in the spaces provided and tick the relevant options.

Application Type *(please tick as appropriate)*

Construction Management Plan OR Demolition Management Plan

Site Details

Lot No. _____ Street No. _____

Street _____

Suburb _____

Project Start Date (MM YYYY) _____ End Date (MM YYYY) _____

Company Details

Business Name _____

Address _____

State _____ Postcode _____

Site Manager Details

First Name _____ Surname _____

Mobile _____ Telephone (business) _____

Email 1 _____

Email 2 _____

1. Managing Public Safety and Site Security

1.1. Essential Site Contact Person *(contactable 24 hours a day)*

First Name _____ Surname _____

Mobile _____

1.2. Community Information and Engagement Plan *(please tick as appropriate)*

(Not required for Single Residents and Out Buildings – Select N/A)

- Community Information and Engagement Plan is attached. OR - N/A

1.3. Complaints Management Plan

- Complaints Management Plan is attached.

1.4. Public Safety and Site Security

Provide details of how public safety provisions and security measures will be implemented to prevent unauthorized access to the site.

2. Managing Footpaths, Verges and Roads

2.1. Dilapidation Report

The requirements of the Dilapidation Report is to record the current condition of all City infrastructure adjacent to the worksite. This report is not to contain details concerning existing damage to adjacent buildings.

- Dilapidation Report of City Infrastructure is attached.

2.2. Street Trees and Vegetation Management and Protection

Provide details of how Street Trees and Vegetation will be protected. Write N/A if not applicable.

- Where required, Vegetation and/or Tree Management Plan is attached.

2.3. Parking Provisions for Worksite Personnel *(please tick as appropriate)*

Have adequate parking provisions for worksite personnel been arranged?

Yes OR No

2.4. Road and Footpath Obstructions *(please tick as appropriate)*

Will the Road, footpath, verge, laneway or Mall be obstructed by workers, material, trucks, cranes, bins or the like, for any period during the works?

Yes OR No

2.5. Work Zones *(please tick as appropriate)*

Will street parking bays or other area of the road reserve be required for exclusive use during the construction or demolition works?

Yes OR No

- If yes, Site Plan showing the proposed location and extent of Work Zone is attached.

2.6. Waste Bin Location *(please tick as appropriate)*

Will waste bins be used for the site?

Yes OR No

- If yes, Site Plan showing the proposed location of Waste Bins is attached.

2.7. Hoarding, Gantry or Scaffold *(please tick as appropriate)*

Will a Hoarding, Gantry or Scaffold be required on the road reserve?

Yes OR No

- If yes, Site Plan showing the proposed location of the relevant Structure is attached.

2.8. Signs on Hoarding, Gantry, Scaffold or Work Structures

Provide details of any display sign proposed on the street frontage or within view of public areas exceeding 1m² and will be in position for longer than 3 months. Write N/A if not applicable.

2.9. Temporary Crossover *(please tick as appropriate)*

Is it proposed to install one or more temporary crossovers for the site?

Yes OR No

- If yes, Site Plan showing the proposed location of Temporary Crossover is attached.

2.10. Sheet Piling or Diaphragm Wall *(please tick as appropriate)*

Is Sheet Piling or Diaphragm Wall to be used at the site boundary with the road reserve?

Yes OR No

- If yes, an Engineer Certified Drawing is attached.

2.11. Ground Anchors *(please tick as appropriate)*

Are Ground Anchors to be used beyond the property boundary and into the road reserve?

Yes OR No

- If yes, an Engineer Certified Drawing is attached.

- If yes, CCTV inspection Report of City stormwater drainage system is attached.

- If yes, Evidence from affected Service Providers are attached.

2.12. Ground Stabilisation or Underpinning *(please tick as appropriate)*

Is Ground Stabilisation or Underpinning proposed that will extend into the road reserve?

Yes OR No

- If yes, an Engineer Certified Drawing is attached.

3. Environmental Management

3.1. Work Hours *(please tick as appropriate)*

Permissible work hours are from 7am – 7pm Monday to Saturday. Any other hour or day, which includes Sundays and Public Holidays, is considered as out of hours and requires a separate application. Is any out of hours work expected?

Yes OR No

3.2. Control of Sand and Dust

Provide details of measures proposed to control the drift of sand and dust from the site and the frequency of sweeping roads and footpaths.

3.3. Truck Washdown Area

Provide details of onsite truck washdown areas for the removal of excess concrete, soil and any other truck delivery materials. Write N/A if not applicable.

3.4. Control of Vibration

Provide details of any building operations or earthworks that involve the use of equipment that could cause damage by vibration or settlement to the surrounding or nearby properties or to the adjacent road reserve or laneway.

3.5. Stormwater Management Plan *(please tick as appropriate)*

Does the site require Stormwater Management during construction?

Yes OR No

- If yes, a Stormwater Management Plan is attached.

3.6. Dewatering *(please tick as appropriate)*

Will temporary or permanent dewatering of the site be required?

Yes OR No

If yes, then

1. If dewatering into the City Drainage system, then:

- Geotechnical Report is attached.

- Dewatering Management Plan is attached.

2. If dewatering into the Water Corporation sewer system, then a copy of:

- the Permit is attached.

- endorsed/approved Dewatering Management Plan is attached.

If the area is subject to Acid Sulphate Soils (ASS), then also include evidence from Department of Water and Environment Regulation (DWER) a copy of the endorsed/approved:

- Dewatering Management Plan is attached.

- Acid Sulphate Solis Management Plan is attached.

3.7. Waste Management and Material Recovery

- Waste Management and Material Recovery Plan is attached.

3.8. Hazardous Material Management *(please tick as appropriate)*

Does the site require the removal of Hazardous Material?

Yes OR No

If yes, then

- Copy of the Contractor's Licence is attached.

- Hazardous Material Survey Report is attached.

4. Site Sheds, Amenities, Access and Storage

4.1. Site Sheds and Amenities

- Site Sheds and Amenities Plan is attached.

4.2. Access Through Adjoining Property *(please tick as appropriate)*

Is access to the site through an Adjoining Property, Right-of-Way, or Reserve require?

Yes OR No

- If yes, Site Plan showing proposed Access Path is attached.

- If yes, Written Authorisation Letter from each affected property is attached.

4.3. Storage on Private Property *(please tick as appropriate)*

Will storage of materials or other associated construction uses be required on private property?

Yes OR No

- If yes, Written Authorisation Letter from each affected property is attached.

5. Tower Cranes *(please tick as appropriate)*

Will a Tower Crane be used at the site?

Yes OR No

If yes, then

5.1. Tower Cranes in Protected Airspace

- A copy of Airport Approval is attached.

5.2. Tower Cranes in Flight Path of Emergency Hospitals

If the Tower Crane could be in the Flight Path of an Emergency Hospital, then:

- a copy of DFES clearance is attached.

5.3. Tower Cranes in Adjoining Airspace

- Written Authorisation Letter from each affected property is attached

6. Applicant Authorisation

- By ticking this box, I confirm that:

- I understand that the construction and demolition management plan is a requirement of Planning and Building approval BUT DOES NOT NEGATE the requirement for separate applications and approvals as listed in this document.
- Upon submission of the Construction and Demolition Management Plan, the applicant undertakes to hold the City of Perth indemnified against all claims which may be made against them for damages or otherwise, in respect of any loss, damage, death or injury caused by, or in the course of or arising out of the use of the road reserve and the property of the City of Perth, during all periods when the reserves are in use.
- I have read and understood the above information and I accept responsibility for ensuring compliance with the Construction and Demolition Management Plan, City of Perth Local Laws, Statutes and any conditions pertaining to use of the Road Reserve and City Property on behalf of the afore named business.
- I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
- I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

Signature _____
(for hardcopy submission only)

Date ____/____/_____
(DD/MM/YYYY)

This form is available in alternative languages and formats on request

7. Lodgement Options

In Person

City of Perth
Customer Service Counter
Ground Floor, 27 St Georges Terrace, Perth

By Post

Development Approvals Unit
City of Perth, GPO Box C120
Perth WA 6839

Office Hours – Monday to Friday 8.30am to 4.30pm (Except Public Holidays)

By Email

Email the completed form to building@cityofperth.wa.gov.au