



CEO's Determination of Threshold Amount of Employee Gifts

*Regulation 19AF(1) of the Local Government (Administration) Regulations 1996
Integrity at the City of Perth, the Code of Conduct for Employees.*

I, Michelle Reynolds, Chief Executive Officer of the City of Perth, determine under Regulation 19AF of the *Local Government (Administration) Regulations 1996* that the threshold amount for a prohibited gift is \$0 with the following exemptions where the gift does not exceed a gift of \$300 for an associated person:

1. Professional Development: Where an associated person:
 - a. provides a professional development opportunity, and
 - b. the professional development opportunity has been approved in accordance with the relevant City policies and procedure.
2. Token Hospitality: Where an associated person provides token hospitality (such as water, tea or coffee) to an employee in a general business nature (such as when attending a meeting or forum). This does not include private meals, networking events or cocktail events.
3. CEO approved exemption: Where:
 - a. it can be clearly demonstrated that it is in the public interest that the employee accepts the gift, and
 - b. it is unlikely that this gift will cause a conflict of interest in discretionary decision making to arise between the employee and the associated person, and
 - c. having considered a recommendation from Corporate Governance in respect of the proposed exemption,

I may approve an exemption from for the employee to accept the gift.

This means that other than the three exemptions above, no gifts are acceptable from a person:

- a. who is seeking or is likely to seek an approval from the City;
- b. who is engaged in or seeking to engage in, or likely to seek to engage in commercial dealings with the City;

An example of these persons is:

- a. A supplier or tenderer.
- b. A developer or builder.
- c. An organisation that is seeking or has received sponsorship or events approvals.
- d. A candidate for employment.

Michelle Reynolds
Chief Executive Officer

27 December 2021