



City of Perth

**Special Council Meeting  
Minutes**

**17 March 2020  
4.30pm**

**Council Chamber  
Level 9  
Council House**

APPROVED FOR RELEASE

Mr Murray Jorgensen  
Chief Executive Officer



City of Perth

**Special Council Meeting  
Minutes**

**17 March 2020  
4.30pm**

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Level 9  
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Minutes to be confirmed at the next Ordinary Council meeting.

THESE MINUTES ARE HEREBY CERTIFIED AS CONFIRMED

Presiding Member's Signature

\_\_\_\_\_

DATE: \_\_\_\_\_

## Order of Business

### Item

1. Prayer/Acknowledgement of country
2. Declaration of opening
3. Apologies
4. Question time for the public
5. Disclosures of interests
6. Matters for which the meeting may be closed

In accordance with Section 5.23(2) of the *Local Government Act 1995*, to preserve the confidentiality of Confidential Item 7.4, it was recommended that Council resolve to close the meeting to the public prior to discussion of the item.

Item No.	Item Title	Reason
7.4	Confidential Item - Art Basel Cities Perth	s5.23(2)(c) and (e)(i)

### 7. Items to be considered

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### 8. Closure

Minutes of the Special Council Meeting of the City of Perth held in the Council Chamber, Level 9, Council House, 27 St Georges Terrace, Perth on Tuesday, 17 March 2020.

**Members in attendance**

Deputy Chair Commissioner Gaye McMath Presiding Member  
Commissioner Len Kosova

**Officers in attendance**

Mr Murray Jorgensen	Chief Executive Officer
Mr Bill Parker	General Manager Corporate Services
Ms Anne Banks-McAllister	General Manager Community Development
Mr Chris Kopec	General Manager Infrastructure and Operations
Mr Jayson Miragliotta	General Manager Planning and Economic Development
Ms Siobhan Rippington	Governance Coordinator
Ms Ashlee Rutigliano	Governance Officer

**Observers**

Eight members of staff  
No members of the public  
No members of the media

**1. Prayer/Acknowledgment of Country**

The Chief Executive Officer read the prayer.

The Deputy Chair Commissioner read the Acknowledgement of Country.

**2. Declaration of opening**

**4.33pm** The Deputy Chair Commissioner declared the meeting open.

**3. Apologies**

Chair Commissioner Andrew Hammond

**4. Question time for the public**

Nil

**5. Disclosures of interest**

Nil

**6. Matters for which the meeting may be closed**

In accordance with Section 5.23(2) of the *Local Government Act 1995*, to preserve the confidentiality of Confidential Item 7.4, it was recommended that Council resolve to close the meeting to the public prior to discussion of the item.

<b>Item No.</b>	<b>Item Title</b>	<b>Reason</b>
7.4	Confidential Item - Art Basel Cities Perth	s5.23(2)(c) and (e)(i)

## 7. Reports

### Item 7.1 – Budget Transfer – Roe Street Enhancement – Detailed Design

<b>File reference</b>	P1026458-2
<b>Report author</b>	Siew Teng Tan, Senior Design Engineer
<b>Other contributors</b>	Bing Lim, Acting Manager Construction
<b>Reporting Service Unit and Alliance</b>	Infrastructure and Assets, Infrastructure and Operations
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	13 March 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Absolute Majority
<b>Attachment/s</b>	Nil

#### Purpose

This report seeks Council approval for a budget amendment of the transfer of \$500,000 from surplus capital funding to the Roe Street Enhancement Project to undertake detailed design work in the financial year 2019/20 (previously scheduled to commence in financial year 2020/21).

#### Background

At its meeting held on 17 December 2019, Council approved the Roe Street Final Masterplan 2019. As reported, construction is scheduled to commence mid-2021, with completion expected by the end of 2022. The streetscape enhancement works will commence following underground service installations in Roe Street for Perth City Link development lots by DevelopmentWA planned to commence mid-2020. The City will coordinate with DevelopmentWA to minimise construction time, costs and disruption to adjacent businesses and the public.

#### Details

DevelopmentWA will be undertaking underground services works along Roe Street from August 2020 to February 2021. An opportunity has been identified to bring forward the City's construction program to coincide with DevelopmentWA's works. The benefits of tying in the City's Roe Street Enhancement Project with DevelopmentWA's works include economies of scale and construction efficiencies, as well as minimising disruption to adjacent businesses and the public. The revised construction commencement date of August 2020 is dependent on a detailed design being undertaken by that time.

These works are proposed to be conducted under existing City of Perth contract 032-17/18 – Transport Planning, Engineering and Modelling.

## Stakeholder engagement

Consultation with key stakeholders including DevelopmentWA, Department of Transport and Main Roads WA were undertaken from March to June 2019. Feedback during the revised Masterplan stakeholder and community engagement process has indicated a high level of support for the enhancement and the proposed changes.

## Strategic alignment

### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Place
<b>Strategic Objective:</b>	To facilitate and advocate road connectivity to wider Metropolitan Perth and within city neighbourhoods.

The Roe Street Enhancement Project will improve connectivity between the city and Northbridge. It aims to encourage the community and businesses to make use of the new spaces available.

## Legal and statutory implications

### Connection with mandates in the *City of Perth Act 2016*

8(1)(c) - to continuously improve the services and facilities provided to the community, visitors and tourists

## Risk implications

Impact of decision	
Organisation	Medium
Community	Medium

Risk domain	Consequence	Likelihood	Risk rating
Financial	Moderate	Possible	Medium
Reputation and External Stakeholders	Moderate	Possible	Medium

The key risks associated with not delivering the Roe Street Enhancement Project in conjunction with DevelopmentWA works are financial and reputational. The community would be disrupted twice (two road closures for two projects over a short period of time) and the duplication of construction activities (eg. mobilisation/demobilisation, traffic management etc) would occur.

### Approval implications

Should Council choose not to approve the budget for bringing forward detailed design, the above risks will be realised.

### Financial implications

#### Not within existing budget

The financial implications associated with this report will require an amendment to the 2019/20 budget as follows:

<b>Account number:</b>	PJ3009-10225-1000-7230
<b>Description:</b>	Roe Street Upgrade
<b>Account type (Operating/Capital/Reserve):</b>	Capital
<b>Current budget:</b>	\$210,150
<b>Adjustment:</b>	\$500,000
<b>Amended budget:</b>	\$710,150
<b>Impact on the budget position:</b>	Unfavourable

An indicative allocation of \$10 million has been made for the Roe Street project in the Long Term Financial Plan. This allocation is mirrored in the draft 2020/21 budget which is currently being developed. Accelerating the design funding requirement into the last quarter of the 2019/20 financial year rather than 2020/21 will not have any material adverse impact on the City's cash flow or financial position.

### Policy references

9.6 – Budget Variations

9.7 – Purchasing

### Comments

Whilst the Roe Street Enhancement project could be delivered to its original program, it is recommended that this be brought forward to mitigate financial and reputational risks. To ensure construction can begin by August 2020, a budget of \$500,000 to complete the detailed design is required for the 2019/20 financial year.

**Officer Recommendation and Council Resolution**

**Moved:** Commissioner Kosova

**Seconded:** Commissioner McMath

That Council APPROVES a budget transfer of \$500,000 from the forecast 2019/20 capital surplus to PJ10225 Roe Street Enhancement Project for the purpose of undertaking detailed design work in the 2019/20 financial year.

**CARRIED BY AN ABSOLUTE MAJORITY 2 / 0**

**For:**

Commissioner Kosova

Commissioner McMath

**Against:**

Nil

**Item 7.2 – City’s response to COVID-19 (Coronavirus) (Verbal update only)**

**The General Manager Community Development gave a verbal update on the City’s response to COVID-19 (Coronavirus):**

The City of Perth is responding proactively to the threat of COVID-19. We have implemented a dedicated cross alliance Taskforce that is implementing a detailed action plan to mitigate the impacts of the virus on the City, its people and the services provided to the community.

The City’s Executive Leadership Team (ELT) is actively overseeing the implementation of our COVID-19 action plan and I am the Incident Director under the Council’s legislated Emergency Management Responsibilities. All our work and advice is guided by the Department of Health.

Our response to managing the impacts of COVID-19 is based on the following principles:

- The City’s primary focus is on protecting the health and safety of our staff, visitors, residents and business within the city while maintaining essential services;
- The City’s action plan is aimed at flattening the infection curve that will minimise the impact on the health system and the community through promoting the need for social distancing;
- The City’s response planning and information to staff and the public is being framed to ensure consistency with the daily and hourly advice and direction from international, national and state health authorities;
- The City is also ensuring that decisions do not place any additional burden on businesses that are already facing the enormous challenges of COVID-19; and
- The City is actively encouraging customers to access services using technology-based platforms and investigating ways other services can be delivered using web-based conferencing and social media platforms.

As we know, this is a fluid situation which is changing on a daily basis, however, we are prepared to adjust our approach as things change.

The key decisions that will impact on the community and the governance of the City involve the following:

Council Meetings

- Council meetings will continue to remain open although we encourage members of the public to re-consider their attendance;
- Written submissions or questions will be accepted and read out at Council meetings on behalf of members of the public choosing not to attend in person; and
- Live streaming of Council meetings will be investigated.

### Visitors to Council House

- We have created signage throughout Council House and other facilities that confirm new advice on self-isolation after international travel, respectfully declining entry if the visitor has returned from overseas in the past 14 days; and
- All staff to encourage visitors to conduct business over the phone, email or via videoconference.

### Citizenship ceremonies and civic functions

We will provide applicants with the opportunity to have a citizenship ceremony on the clear understanding that only five applicants at a time would be processed, social distancing protocols would be in place, no guests would be allowed and there would be no after function or interaction. It could even take place outdoors weather permitting.

For those applicants that are not urgent, nor out of time, or would prefer a full ceremony they will be advised to hold off until mid-May when we can review the situation.

### Events

In line with the National ban on events with more than 500 people (internal and external events), the City is working with event organisers to manage this process and identify opportunities to minimise negative impacts, including those events receiving sponsorship from the City. Many events are being cancelled across the City by community groups and event companies.

### Community Facilities

The City is working to keep community facilities and services operating including implementing practical social distancing and preventative health protocols. We are constantly monitoring any changes that may require some facilities to close and this will be done in the context of our concern for the health and safety of both our clients and staff. This includes the City Place Community Centre, the City Rest Centre, the Perth Town Hall and the Perth Public Library.

In the interest of the health and safety of our values volunteers, the iCity kiosk will be closed from tomorrow. Static information will be available at the Kiosk and a customer service number will be displayed for assistance from the City's Customer Experience Centre.

The City will be guided by advice from the Health Department with regard to the Child Care Centre.

**Item 7.3 – Notice of Motion**

The following notice of motion was received from Chair Commissioner Andrew Hammond.

**Notice of Motion**

That in response to the COVID-19 fiscal stimulus measures implemented by the Federal and State Governments, the Chief Executive Officer:

1. INVESTIGATES the implications of extending the free parking trial during April, May and June 2020;
2. INVESTIGATES the implications associated with developing a destination tourism marketing campaign that targets regional populations visiting / holidaying in the Perth CBD; and
3. PREPARES a report for Council consideration at the March Ordinary Council Meeting.

**Procedural Motion**

**Moved:** Commissioner Kosova

**Seconded:** Commissioner McMath

That the meeting now adjourn momentarily, for the period of time required for Commissioner Kosova to confirm he has received authorisation in writing from Chair Commissioner Hammond to move the notice of motion.

**CARRIED 2 / 0**

**For:**

Commissioner Kosova  
Commissioner McMath

**Against:**

Nil

**Reason:**

Clause 4.12(4)(a) of the *Standing Orders Local Law 2009* states 'A motion of which notice has been given is to lapse unless - (a) the member who gave notice, or another member authorised by him or her in writing, moves the motion when called on'.

**4.55pm** Meeting adjourned.

5.07pm The Presiding Member declared the meeting open.

### Item 7.3 – Notice of Motion

The following notice of motion was received from Chair Commissioner Andrew Hammond.

#### Notice of Motion

That in response to the COVID-19 fiscal stimulus measures implemented by the Federal and State Governments, the Chief Executive Officer:

1. INVESTIGATES the implications of extending the free parking trial during April, May and June 2020;
2. INVESTIGATES the implications associated with developing a destination tourism marketing campaign that targets regional populations visiting / holidaying in the Perth CBD; and
3. PREPARES a report for Council consideration at the March Ordinary Council Meeting.

#### Amendment and Council Resolution

**Moved:** Commissioner Kosova

**Seconded:** Commissioner McMath

That in response to the COVID-19 fiscal stimulus measures implemented by the Federal and State Governments, the Chief Executive Officer:

1. INVESTIGATES the implications of extending the free parking trial during April, May and June 2020;
2. INVESTIGATES the implications associated with developing a destination tourism marketing campaign that targets regional populations visiting / holidaying in the Perth CBD;
3. In consultation with affected stakeholders, INVESTIGATES other measures that could be implemented by the City of Perth to protect public health and safety and support in managing the impacts of COVID-19 on our residents, businesses and visitors; and
4. PREPARES a report for Council consideration at the March Ordinary Council Meeting.

**CARRIED 2 / 0**

**For:**

Commissioner Kosova

Commissioner McMath

**Against:**

Nil

**Reason:**

To formally request that the City consults with stakeholders regarding measures to protect public health and support managing the effect of COVID-19.

**Motion to close the meeting to the public**

**Council Resolution**

**Moved:** Commissioner Kosova

**Seconded:** Commissioner McMath

That Council RESOLVES to close the meeting to the public to consider Confidential Item 7.4 in accordance with Section 5.23(2) of the *Local Government Act 1995*.

**CARRIED 2 / 0**

**For:**

Commissioner Kosova

Commissioner McMath

**Against:**

Nil

**5.12pm**      The meeting was closed to the public.

## Confidential Item 7.4 – Art Basel Cities Perth

<b>File reference</b>	P1037499
<b>Report author</b>	Tabitha McMullan, Alliance Manager Activation and Cultural Experience
<b>Other contributors</b>	Bianca Galipo, Cultural Development Officer
<b>Reporting Service Unit and Alliance</b>	Activation and Cultural Experience, Community Development
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	5 March 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Absolute Majority
<b>Attachment/s</b>	Nil

In accordance with Section 5.23(2)(c) and (e)(i) of the *Local Government Act 1995*, this item is confidential and was distributed to Commissioners under separate cover.

On Tuesday, 17 March 2020, the Administration issued a memorandum to Commissioners advising of a revised officer recommendation.

### Revised Officer Recommendation

That Council:

1. AGREES to cancel the Art Basel Cities Project; and
2. APPROVES an amendment to the 2019/20 budget to recognise \$300,000 in income and \$150,000 in expenditure associated with the cancellation of this project.

**Reason:**

The implications associated with COVID-19 has cast some uncertainty over the City being in a position to find a funding partner and significantly progress the project in accordance with the agreed schedule.

The City will work closely with the Department of Local Government, Sport and Cultural Industries to identify the short term needs of the arts sector. If it is still deemed a priority by both parties and the sector, an application for funding to deliver the Art Basel Cities Project can be submitted in 2020/21.

**Amendment and Council Resolution**

**Moved:** Commissioner Kosova

**Seconded:** Commissioner McMath

That Council:

1. AGREES to cancel the Art Basel Cities Project; and
2. APPROVES an amendment to the 2019/20 budget to recognise \$300,000 in income and \$150,000 in expenditure, as a refund of the grant previously received from the Department of Local Government, Sport and Cultural Industries, associated with the cancellation of this project.

**CARRIED BY AN ABSOLUTE MAJORITY 2 / 0**

**For:**

Commissioner Kosova

Commissioner McMath

**Against:**

Nil

**Reason:**

To clarify why an expenditure of \$150,000 is required.

**Motion to reopen the meeting to the public**

**Council Resolution**

**Moved:** Commissioner McMath

**Seconded:** Commissioner Kosova

That Council OPEN the meeting to the public.

**CARRIED 2 / 0**

**For:**

Commissioner Kosova

Commissioner McMath

**Against:**

Nil

**5.18pm** The meeting was reopened to the public.

The Deputy Chair Commissioner read aloud the resolution for Confidential Item 7.4.

**8. Closure**

The Deputy Chair Commissioner declared the meeting closed at 5.20pm.