



City of Perth

# Ordinary Council Meeting

28 April 2020

Agenda

Notice is hereby given that an Ordinary Council Meeting of the City of Perth will be held via videoconference on Tuesday, 28 April 2020 at 5pm.

Mr Murray Jorgensen  
Chief Executive Officer  
24 April 2020

## INFORMATION FOR THE PUBLIC PARTICIPATING IN COUNCIL MEETINGS

Welcome to this evening's Council meeting. This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via [governance@cityofperth.wa.gov.au](mailto:governance@cityofperth.wa.gov.au).

### Question Time for the Public

- An opportunity is available at Council meetings for members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible in order to allow the City sufficient time to prepare a response.
- The Presiding Person may nominate a member of staff to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion is allowed to take place on any question or answer.
- To ask a question, please complete the Public Question Time form available on the City's website <https://www.perth.wa.gov.au/council/council-meetings>. Questions should be forwarded to the City of Perth prior to the meeting via [governance@cityofperth.wa.gov.au](mailto:governance@cityofperth.wa.gov.au)
- As the meeting will be held by videoconference, your question will be read aloud by the Chief Executive Officer.

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- If your application for a deputation is approved by the Presiding Member, the deputation will be read aloud by the Chief Executive Officer as the meeting will be held by videoconference.

### Disclaimer

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# Order of Business

## Item

1. **Prayer/Acknowledgement of Country**
2. **Declaration of opening**
3. **Apologies**
4. **Question time for the public and notification of deputations**
5. **Members on leave of absence and applications for leave of absence**
6. **Confirmation of minutes**  
Ordinary Council Meeting – 31 March 2020
7. **Announcement by the Chair Commissioner**
8. **Disclosures of members interest**  
Nil
9. **Questions by members of which due notice has been given**
10. **Correspondence**
11. **Petitions**
12. **Matters for which the meeting may be closed**
13. **Reports**

Item No.	Item Title	Page No.
13.1	East End Revitalisation - Proposed Name for New Public Space	X
13.2	Submission to DevelopmentWA on Draft Perth Girls School Design Guidelines	X
13.3	COVID-19 Quick Response Community Grant Program	X
13.4	East Perth Community Group Matched Funding Grant 2019/20	X
13.5	Contributed Asset Approval – Perth City Link - King Street, Karak Walk and Manatj Park	X
13.6	Financial Activity Statement for the Period Ended 29 February 2020	X
13.7	Payments from Municipal Fund – February 2020	X
13.8	Payments from Municipal Fund – March 2020	X
13.9	City of Perth Draft Policy Framework	X
13.10	Draft Governance Framework Policy	X

- 14. Motions of which previous notice has been given**
- 15. Urgent Business**
- 16. Closure**

## Item 13.1 – East End Revitalisation - Proposed Name for New Public Space

<b>File reference</b>	P1038607
<b>Report author</b>	Lucy Wilson, Urban Designer
<b>Other contributors</b>	Nil
<b>Reporting service unit and alliance</b>	Transport and Urban Design, Planning and Economic Development
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	3 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.1A – Location Plan

### Purpose

The purpose of this report is to request Council endorsement of the preferred name for a new public space located at the intersection of Hay Street and Irwin Street in accordance with the provisions of the *Land Administration Act 1997* and the 'Policies and Standards for Geographical Naming in Western Australia'.

### Background

The East End Revitalisation Program: 2018 Masterplan was endorsed by Council in May 2018. As well as major streetscape upgrades in the area, the project includes the creation of a new public space at the intersection of Hay Street and Irwin Street. The location of the new space is shown in Attachment 13.1A.

In accordance with the State Government's 'Policies and Standards for Geographical Naming in Western Australia', public spaces must be clearly identified and uniquely named to facilitate the delivery of emergency and other services to residents and businesses, which can be impeded when names are not officially recorded. Any person, community group, organisation or local authority can request a new name for a road or public space by contacting Geographic Names within Landgate in the first instance. Local governments may submit an application to name a public space.

Through delegated authority, under the *Land Administration Act 1997*, Landgate acts on the Minister's behalf to undertake the administrative responsibilities required for the formal approval of naming submissions.

## Details

The Geographic Names Committee (GNC), established under Landgate, is responsible for approving names for roads and public spaces and has established the 'Policies and Standards for Geographical Naming in Western Australia'. These standards set out the criteria for establishing new names.

During the preparation of the East End Revitalisation masterplan in 2016/17, the City recognised the significance of the east end of the city to the Whadjuk Nyoongar people, which has been documented in the Karla Yarning Aboriginal Heritage Maps. The creation of a new public space offers a unique opportunity to give this space a Whadjuk Nyoongar name, and continue to acknowledge, recognise and engage with the traditional owners of city lands, the Whadjuk Nyoongar people.

The City has been guided by Landgate in relation to the process required to name this new public space.

In July 2019, the City received a letter from Hon Ben Wyatt MLA, Minister for Aboriginal Affairs; Lands and Hon David Templeman MLA Minister for Local Government, regarding the State Government's Aboriginal Place Names initiative. The United Nations General Assembly celebrated 2019 as the 'International Year of Indigenous Languages' to raise awareness of the crucial role languages play in people's daily lives. In Australia, Aboriginal languages are the first spoken, yet they are amongst some of the most endangered in the world. The Ministers' letter encouraged the City to become an active and celebratory participant in embracing Aboriginal language names by bringing forward proposals for place naming.

The City has been working with Whadjuk and Aboriginal Elders through the City's Elders Advisory Group, which meets regularly to provide guidance and advice on City projects. During this process the City returned to the Elders Advisory Group twice to finalise the name Kaal yimniny, meaning 'fire here'.

The proposed name for the new public space will be submitted for consideration to Landgate, following Council endorsement.

## Stakeholder engagement

The table below outlines the stakeholder engagement process undertaken to determine the proposed name, including feedback from the relevant stakeholders.

Stakeholder	Date of Engagement	Feedback
Landgate	August 2019	The City must consult with Whadjuk Elders and the South West Aboriginal Land and Sea Council (SWALSC) to determine if a name would be suitable, and if so suggest an appropriate name.
City of Perth	September 2019	The Elders supported the use of a Whadjuk Nyoongar name.

Stakeholder	Date of Engagement	Feedback
Elders Advisory Group		Suggested name: Kaal yimniny – meaning “Fire here”, as the area was historically used for fires.
SWALSC	October 2019	The City liaised with SWALSC who confirmed they were satisfied with consultation process undertaken with Elders Advisory Group and would support the name put forward by the group.
City of Perth Elders Advisory Group	February 2020	The City met with the Elders to request confirmation of the proposed name and to seek clarification of the spelling. The Elders confirmed the name, Kaal yimniny, and requested the Noongar Language Centre confirm the spelling.
Noongar Language Centre	March 2020	The spelling Kaal yimniny was confirmed by the Noongar Language Centre.
Landgate	March 2020	Landgate have been informed of the engagement process, proposed naming and have confirmed the new name does not require a suffix (plaza or square etc) They have requested the City make a formal submission to the GNC for consideration.

## Strategic alignment

### Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	People
<b>Strategic Objective:</b>	Ongoing acknowledgement, recognition and continuing engagement with the traditional owners of city lands, the Whadjuk Nyoongar people

The creation of a new public space at the intersection of Hay Street and Irwin Street, as part of the East End Revitalisation Program, provides a unique opportunity to give this space a Whadjuk Nyoongar name.

## Legal and statutory implications

This proposal is in accordance with the provisions of the *Land Administration Act 1997* and the ‘Policies and Standards for Geographical Naming in Western Australia’.

## Connection with mandates in the *City of Perth Act 2016*

8(1)(g) - to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

### **Risk implications**

Impact of decision	
Organisation	Low
Community	Medium

Risk domain	Consequence	Likelihood	Risk rating
Reputation and External Stakeholders	Insignificant	Rare	Low

The proposed name has been selected by the City's Elders Advisory Group, supported by SWALSC and confirmed by the Noongar Language Centre, following extensive consultation with the above groups and Landgate. There is minimal risk associated with this proposal.

### **Approval implications**

If Council endorses the proposed name it will be submitted by the City for consideration by Landgate. Once approved Kaal yimniny will be used on wayfinding, mapping and in social media advertising to support the revitalisation of the area.

Should Council choose not to adopt recommendation point 1, the City will need to go back to the Elders Advisory Group and SWALSC to recommence discussions for an appropriate name for the new public space.

### **Financial implications**

There are no financial implications associated with this report.

### **Policy references**

There are no policy references associated with this report.

### **Comments**

In accordance with the State Government's 'Policies and Standards for Geographical Naming in Western Australia', public spaces must be clearly identified and uniquely named to facilitate the delivery of emergency and other services to residents and businesses.

During the preparation of the East End Revitalisation Masterplan in 2016 and 2017, the City recognised the significance of the east end of the city to the Whadjuk Nyoongar people, and the unique opportunity that the creation of a new public space offered to adopt a Whadjuk Nyoongar name.



The City recommends that Council endorse the name “Kaal yimniny” for this new public space as outlined in Attachment 13.1A. The name will appear on City wayfinding signage, maps, the City’s website and in ongoing promotional material.

<b>Recommendation</b>
<p>That Council <u>ENDORSES</u> the use of the name Kaal yimniny for the new public space created at the intersection of Hay Street and Irwin Street in the city’s east end as part of the East End Revitalisation Program.</p>

## Item 13.2 – Submission to DevelopmentWA on Draft Perth Girls School Design Guidelines

<b>File reference</b>	P1010386-29
<b>Report author</b>	Kathy Lees, Senior Urban Planner
<b>Other contributors</b>	Hannah Eames, Principal Heritage and Strategy Craig Smith, City Architect
<b>Reporting Service Unit and Alliance</b>	City Planning, Planning and Economic Development
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	30 March 2020
<b>Nature of Council's role</b>	Advocacy
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.2A – Draft Perth Girls School Design Guidelines Attachment 13.2B - City of Perth Submission – Draft Perth Design Guidelines

### Purpose

The purpose of this report is for the Council to consider the draft Perth Girls School Design Guidelines and the proposed submission to DevelopmentWA.

### Background

DevelopmentWA has released draft Design Guidelines (guidelines) for the Perth Girls School site and adjacent land in East Perth for stakeholder and public consultation. The guidelines form Attachment 13.2A to this report.

The guidelines will apply to an area bounded by Wickham Street, Plain Street and Wellington Street and private landholdings, as indicated in Figure 1 below. It comprises seven lots that accommodate the following:

- Lot 774 - State heritage listed Perth Girls School (former);
- Lot 775 - vacant, heritage listed Chinese and Presbyterian Cemetery (former) associated with the East Perth Cemeteries.;
- Lot 67 - vacant;
- Lots 68 - seven storey mixed use development that is currently under construction;
- Lots 110 and 112 - single houses; and
- Lot 111 - townhouses.



FIGURE 1: SUBJECT SITE

- Perth Girls School Lots
- Single Lots

The site falls under the planning authority of DevelopmentWA and is located within the Plain Street Precinct of the Claisebrook Village Project Area under the Central Perth Redevelopment Scheme (scheme).

The Scheme provides high level guidance on the vision and permitted land uses that apply to the Claisebrook Village Project Area. It identifies the opportunity for mixed land use development within the Precinct, being “predominantly residential and commercial. Development fronting Plain Street is to be compatibly scaled with the Old Perth Girls School Building, whilst development fronting other streets is to be consistent with existing development in each street, while enhancing streetscape amenity. A strong proportion of residential development is sought, with the majority of commercial and retail development positioned to activate Plain Street. View corridors to the East Perth Cemetery are to be maximised.

Detailed planning provisions are located within supplementary Design Guidelines, however, none are currently in place for this site.

The Plain Street Precinct is one of several areas that are intended to be returned to the planning authority of the City of Perth later this year through a process referred to as 'normalisation'.

## Details

The guidelines will guide the use and development of the lots. DevelopmentWA has indicated that the guidelines are intended to support '*opportunities for residential growth and arts and cultural activation, while facilitating well considered design outcomes that appropriately respond to the local context and the heritage significance of the Perth Girls School building.*'

The draft guidelines include a vision for development of the site as well as detailed provisions covering:

- design quality, character and heritage;
- building design such as plot ratios, heights, setbacks, land use and external and internal amenities; and
- parking, access and services.

Key elements of the vision for the site as contained in the draft guidelines are:

- *The Perth Girls School building is retained and celebrated at the heart of the precinct, through adaptive re-use and activation, with a culture and creative industry focus and the lower levels of the buildings open to the public;*
- *New structures are positioned and scaled to respect the significance of the Perth Girls School building and maintain views to the heritage facade from the street edges;*
- *Tallest building forms are located at the high point of the hill and away from lower residential buildings on surrounding sites;*
- *The landmark status of the site is acknowledged through innovative and iconic building design that responds to the existing heritage character and context;*
- *Human scale modulation of built form is achieved along the street edges, responding to the proportions of the heritage building modules as well as the local urban grain;*
- *Activation is focused within and around the Perth Girls School building, as well as the street edges of Wellington and Bronte Streets;*
- *Opportunity for a single level retail and dining offering on Wellington Street, cut into existing ground levels to minimise visual interruption to the heritage façade;*
- *High quality, landscaped public spaces are provided that align with pedestrian desire lines and respond to micro-climate conditions;*
- *Mature trees are retained / incorporated into the landscape design to add amenity and reduce the urban heat island effect;*
- *Plain Street is developed as a tree lined boulevard with a green edge that visually links to the East Perth Cemeteries green space;*
- *Parking is concealed from view in underground basements, with vehicle access points consolidated on Wellington Street, Bronte Street and Wickham Street; and*
- *Bronte Street is treated as a shared zone, with traffic calming features to support enhanced walkability within the precinct.*

The draft guidelines refer to Lot 774 being the Perth Girls School southern site and Lots 775 and 112 as being the Perth Girls School northern site.

While the Central Perth Redevelopment Scheme specifies land use permissibility's for the Plain Street Precinct, the draft guidelines further expand upon the preferred land uses as follows:

	<b>Perth Girls School Sites (northern and southern sites)</b>	<b>Single Lots</b>
<b>Perth Girls School Building</b>	Culture and Creative Industry Category land uses, Restaurant/Cafe, Small Bar, Shop, Personal Services, Community Facility; Office (upper floors)	N/A
<b>Ground Level</b>	Shop, Shopping Complex, Market, Business Services, Consulting Rooms	Multiple Dwellings, Serviced Apartments, Specific Purpose Accommodation.
<b>upper Levels</b>	Multiple Dwellings, Serviced Apartments, Hotel, Specific Purpose Accommodation, Office, Commercial Training Centre.	Multiple Dwellings, Serviced Apartments, Specific Purpose Accommodation.

The guidelines propose a number of development zones with a range of building heights as indicated in the images below. On the southern Perth Girls School lot, towers are proposed in the two development zones adjoining Bronte Street while a single storey building is proposed in the development zone to the south west adjoining Wellington Street. On the lots to the north of Bronte Street podium and tower buildings are proposed with the greatest tower height being to the south east. Alternative built form massing is illustrated within the guidelines, although not reflected in draft provisions.

The maximum plot ratios proposed in the guidelines are:

- Southern Perth Girls School lot (774) 2.5:1
- Northern Perth Girls School lots (775 and 112) 7:1, and potential for 8:1 if additional criteria are met
- Single lots (67, 68, 110, 112) 4:1, and 5:1 if amalgamated

These plot ratios are based upon the definitions in the Central Perth Redevelopment Scheme and it is noted that there are differences between those under the City's City Planning Scheme No. 2, with the latter having additional exclusions. The prevailing plot ratio of the area surrounding the site is 3:1 (CPS2 definition) with potential bonus plot ratio of up to 50%, equating to 4.5:1.



FIGURE 3: VISION ELEMENTS

### Vision Elements

- Primary pedestrian route
- Secondary pedestrian routes
- Vehicle access location, visual impact minimised
- Heritage building retained and activated
- Internal courtyards retained and activated
- Potential new development zone
- Active edges to streets
- Public life and activity focus
- Landscaped setback and street tree areas
- Pedestrian friendly interface along Plain Street
- Views to heritage facades retained
- Shared zone

NOTE: The vision elements are to be read in conjunction with Figures 5 and 6

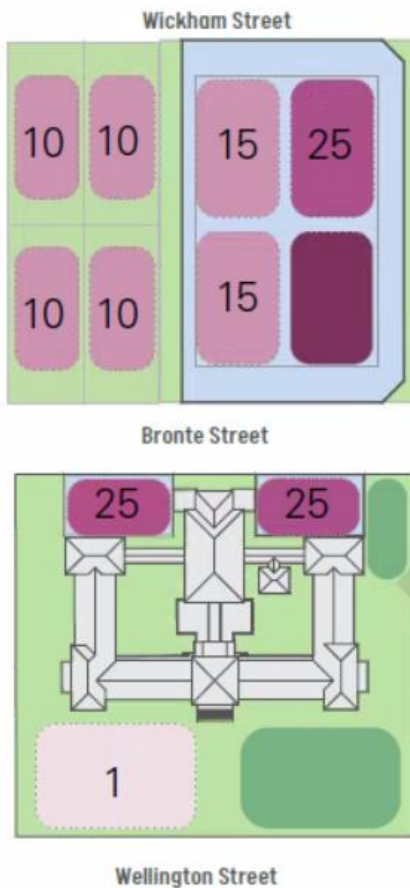


FIGURE 7: HEIGHT DISTRIBUTION DIAGRAM

Plain Street

### KEY

- Public Open Space
- Podium Zone, up to 4 Storeys (16m)
- One Storey Development Zone \*
- Low Development Zone, 10 to 15 Storeys
- Medium Development Zone up to 25 Storeys
- High Tower Zone

\*heritage limitations apply, refer to Section 2.2. 'Character and Heritage'

The proposed built form massing as viewed from Plain Street is shown below.



### Stakeholder engagement

The City’s Administration has been in ongoing discussions with DevelopmentWA’s Administration and representatives of the major landowners.

### Strategic alignment

#### Strategic Community Plan

This item relates to the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Place
<b>Strategic Objectives:</b>	<p>2.2 A growing residential population that enjoys a wide range of density and affordable lifestyle housing options.</p> <p>2.3 Sustainable and responsible accelerated population growth to 90,000 people by 2050 to achieve busy streets, a safer place, more investment, business and economic growth.</p> <p>2.6 Stimulating, functional and attractive design outcomes across all developments.</p> <p>2.9 Land use, transport and infrastructure planning that encourages and facilitates a wide range of public and private sector investment and development.</p>

### Legal and statutory implications

The provisions of the Central Perth Redevelopment Scheme and the proposed guidelines, once adopted, will provide the planning framework for the determination of development applications for the site. While DevelopmentWA is currently the determining authority for any applications for

the site, once normalisation occurs this authority will be returned to Council. Council determination (or where applicable, the Local Development Assessment Panel determination) would need to be in accordance with the provisions of the Central Perth Redevelopment Scheme and the guidelines (if adopted) until such time as planning provisions are incorporated into the City's local planning framework to replace them.

Connection with mandates in the *City of Perth Act 2016*

8(1)(f) - to promote environmentally sustainable development, while ensuring Perth' role as a thriving business, cultural and entertainment centre, considering the flow-on impact to the Perth metropolitan area

**Risk implications**

Impact of decision	
Organisation	Low
Community	Medium

Risk domain	Consequence	Likelihood	Risk rating
Environmental	Moderate	Likely	High

The proposed guidelines will prescribe land use and built form on a large and prominent site within East Perth. Development on the site has the potential to have major social, economic and environmental impacts for the precinct and surrounding community.

**Approval implications**

There are no approval implications related to this report.

**Financial implications**

There are no financial implications related to this report.

**Policy references**

There are no policy references related to this report.

**Comments**

The importance of the Perth Girls School site and the opportunity that it presents to positively contribute to the sustainable development of Perth city is recognised. The site contains places of state and local cultural heritage significance, is located at a high point in East Perth and is a substantial landholding in an area where the City is keen to encourage further residential growth.



Ideally planning for this site should be based on a strategic planning framework for the broader area rather than being undertaken in isolation which has the potential to set precedents without fully understanding their long-term implications.

The draft City Planning Strategy identifies the site as being within a growth area, however the extent of growth within the various growth areas has yet to be finalised.

The planning and design of such important sites should be undertaken through a wider neighbourhood and precinct planning approach that ensures integrated consideration of:

- built form and landscape outcomes that positively contribute to the existing and desired character of the neighbourhood
- transport outcomes that meet the needs of the precinct and wider neighbourhood;
- a land use mix that complements and strengthens nearby activity centres; and
- the broader needs of the existing and future residential community of East Perth in terms of amenities and facilities.

Notwithstanding this, given that the site is currently zoned for development, it is important for DevelopmentWA (and the City upon normalisation) to set the parameters for development of the site and for the landowners and community to have input into, and greater levels of certainty about, potential development outcomes.

The City is supportive of many aspects of the guidelines. The use of the heritage place as a cultural community hub is seen as an excellent opportunity to provide a unique offering that makes a positive contribution to the identity of the neighbourhood. Equally, significant residential population growth is the one of the City's key strategic objectives. However, there are concerns in relation to the scale and form of development prescribed by the guidelines and its appropriateness within the context of the heritage places, precinct, neighbourhood and the wider city. The City is keen to continue to work with DevelopmentWA and the landowners to deliver the best possible outcomes for the community.

The City's Administration has prepared a draft submission that forms Attachment 13.2B, for Council's consideration. This submission outlines both these general concerns and more detailed concerns in relation to interpretation and application.

<b>Recommendation</b>
That Council <u>ENDORSES</u> the submission to DevelopmentWA on the draft Perth Girls School Design Guidelines as detailed in Attachment 13.2B.

## Item 13.3 – COVID-19 Quick Response Community Grant Program

<b>File reference</b>	P1037271#03
<b>Report author</b>	Virginia Withers, Senior Sponsorship Officer
<b>Other contributors</b>	Sally Savage, Community Development Officer
<b>Reporting Service Unit and Alliance</b>	Activation and Cultural Experience, Community Development
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	30 March 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Absolute Majority
<b>Attachment/s</b>	Attachment 13.3A – Revised Policy 18.13 Sponsorship and Grants Attachment 13.3B – Revised Delegation 1.2.11B Determine Grants, Sponsorship and Donation Allocations Attachment 13.3C – Program Guidelines COVID-19 Quick Response Community Grants

### Purpose

To recommend a minor amendment to Policy 18.13 Sponsorships and Grants, and a temporary increase to delegation 1.2.11B Determine Grants, Sponsorship and Donation Allocations, to facilitate the provision of the COVID-19 Quick Response Community Grant Program.

### Background

To assist in addressing potential social and community issues resulting from the COVID-19 pandemic, the Administration have developed the COVID-19 Quick Response Community Grants program.

The program provides funding towards the delivery of community and social initiatives within the City's neighbourhoods, and supports not-for-profit organisations working with communities who are disproportionately impacted by COVID-19 and the social and economic consequences of the pandemic.

### Details

Through the COVID-19 Quick Response Community Grant program, the City will provide grants of up to \$15,000 per organisation to support community-led programs.

To assist in the delivery of urgent programs, the City will aim to notify each applicant of the outcome within five business days from application.

Program Guidelines (Attachment 13.3C) have been developed to outline eligibility and program requirements and all standard processes across application, assessment and approval will be undertaken to ensure transparency, compliance, governance and consistency.

The objectives of the COVID-19 Quick Response Community Grants program are to:

1. *Provide Access to Services*

- Facilitate inclusion and equitable access to essential community services;
- Maintain a minimum level of service to ensure that enough support is available to meet basic needs of the community; and
- Encourage alternate forms of service delivery to align with reducing the spread of Coronavirus.

2. *Address Social and Emotional Needs*

- Address the potential rise of anxiety and fear within the community;
- Address potential law and order issues that may arise within the community;
- Address the health of the City's community through improvements to physical, mental and social wellbeing; and
- Increased psychological support amongst both vulnerable people and the general population.

3. *Build Community Capacity and Encourage Collaboration*

- Support collaboration between stakeholders who aim to work towards a common goal and share services; and
- Increase community capacity to address local needs.

All applications for funding to the City will be assessed against their potential to support the above objectives.

Examples of things that may be supported by the COVID-19 Rapid Response Grants are:

- Safe deliveries of essential goods and services, such as foods and medicines, to those who are vulnerable;
- Support for accessing online information and services;
- Virtual support groups to help people to stay connected and informed and to maintain and support mental health and wellbeing;
- Responses to law and order issues that could potentially arise as a result of the pandemic;
- Transport related initiatives that support safe community responses to the outbreak;
- Assistance in communicating with clients about service/outreach changes due to a heightened risk of exposure to Coronavirus;
- Programs aimed at addressing general anxiety and fear that may arise within the community;

- Funding for critical safety-net needs for the clients of non-profits, including housing, transportation, medical care, and childcare for those affected by disease, quarantine, or school/agency closures; and
- Quarantine supplies for non-profit residential programs.

To facilitate the Grant Program, Council would need to approve the following changes:

1. Removal of Clause 4.4 in Policy 18.18 Sponsorship and Grants, that currently specifies that ‘an applicant must have submitted the application not less than four weeks from the project commencement date’ as it is the intention that applicants can apply for COVID Quick Response Community Grants for projects commencing immediately; and
2. A temporary amendment to delegation 1.2.11B Determine Grants, Sponsorship and Donation Allocations to increase the CEO’s authority to determine the allocation of grants from \$5,000 to \$15,000, to facilitate a quick response to grant applications.

### **Stakeholder engagement**

The COVID-19 Quick Response Community Grants program has been informed by community feedback and requests in relation to critical service implications and requirements resulting from the pandemic.

### **Strategic alignment**

#### Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	People
<b>Strategic Objective:</b>	1.3 Accessible and relevant community support services and playing a leading role with homelessness.

### **Legal and statutory implications**

#### Connection with mandates in the *City of Perth Act 2016*

8(1)(c) - to provide a safe, clean and aesthetic environment for the community, city workers, visitors and tourists

## Risk implications

Impact of decision	
Organisation	Medium
Community	Medium

Risk domain	Consequence	Likelihood	Risk rating
Service Delivery/Strategic Objectives	Moderate	Possible	Medium
Reputation and External Stakeholders	Moderate	Possible	Medium

## Approval implications

If Council did not approve the changes the funding program would not be able to proceed.

## Financial implications

An amount of \$95,118 would be made available for the Grants in the remainder of the 2019/20 Financial Year.

This funding has been sourced from other areas of the Community Services budget, detailed below, due to number of projects and services will not be able to progress due to the COVID-19 pandemic.

**Table 1**

Acct Name	Cost Centre	Project	Natural Acct	Description	Current Budget	Budget Amendment	Revised Budget
Comm Dev Recreation	1075	51090	7116	Staff Training	\$15,500	(\$10,000)	\$5,500
			7251	Other Professional fees	\$1,500	(\$1,500)	\$0
Homelessness	1075	70120	7234	Lease/Hire	\$1,500	(\$1,500)	\$0
			7242	Printing	\$10,400	(\$3,753)	\$6,647
Aboriginal Projects	1075	70010	7251	Other Professional Fees	\$35,400	(\$33,721)	\$1,679
			7234	Lease/Hire	\$2,500	(\$2,500)	\$0
			7242	Printing	\$500	(\$500)	\$0
			7227	Catering	\$9,705	(\$5,912)	\$3,793

Acct Name	Cost Centre	Project	Natural Acct	Description	Current Budget	Budget Amendment	Revised Budget
			7913	Travel	\$2,000	(\$600)	\$1,400
Universal Access Disabled	1075	70250	7205	Advertising	\$500	(\$500)	\$0
			7234	Lease/Hire	\$3,160	(\$2,289)	\$871
			7242	Printing	\$3,500	(\$3,493)	\$7
			7251	Other Professional Fees	\$39,684	(\$28,600)	\$11,084
			7238	Photography	\$268	(\$250)	\$18
<b>SUB TOTAL</b>					<b>\$126,117</b>	<b>(\$95,118)</b>	<b>\$30,999</b>
	1395	80250	7901	COVID Quick Response Grants	\$0	\$95,118	\$95,118
<b>SUB TOTAL</b>					<b>\$0</b>	<b>\$95,118</b>	<b>\$95,118</b>

## Policy references

18.13 – Sponsorship and Grants

9.6 – Budget Variation

The policy outlines a consistent and transparent assessment process and criteria which guides the recommendation to Council.

## Comments

The COVID-19 Quick Response Community Grant Program has been created to support not-for-profit community organisations respond to exceptional challenges over the coming months. For those charitable groups well placed to take action, this additional funding aims to help them to take steps to provide the much-needed care and support for the City's vulnerable people.

## Recommendation

That Council:

1. ADOPTS amended policy 18.13 Sponsorships and Grants as detailed in Attachment 13.3A;
2. REVOKES the current Delegation 1.2.11B – Determine Grants, Sponsorship and Donation Allocations;
3. DELEGATES to the Chief Executive Officer the authority to determine allocation of grants, sponsorships and donations in accordance with revised Delegation 1.2.11B – Determine Grants, Sponsorship and Donation Allocations as detailed in Attachment 13.3B; and
4. AMEND the 2019/20 budget as per Table 1 outlined in this report.

## Item 13.4 – East Perth Community Group Matched Funding Grant 2019/20

<b>File reference</b>	P1038032#05
<b>Report author</b>	Virginia Withers, Senior Sponsorship Officer
<b>Other contributors</b>	Nil
<b>Reporting Service Unit and Alliance</b>	Activation and Cultural Experience, Community Development
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	3 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Nil

### Purpose

To provide a recommendation in relation to a grant application received by the City from the East Perth Community Safety Group Inc.

### Background

#### Applicant details

Entity name	East Perth Community Safety Group Inc
ABN	55 213 353 802
Entity type	Other Incorporated Entity
ABN status	Active
ATO endorsed charity type	Not endorsed

### Details

Sponsorship category	Precinct Development Matched Funding Grant
Project start date	02/03/2020
Project end date	30/06/2020
Total project cost	\$68,920
Total amount requested	\$34,460 (50% of total project cost)
Recommendation	Approval
Recommended amount	\$34,460
Assessment score	74.5%



The East Perth Community Group (EPCG) is a not-for-profit community association, with the mission to support residents and businesses in the East Perth and Claisebrook areas in matters including community engagement, safety and community spirit.

The EPCG has recently launched the '*East Perth Community Group Strategic Plan 2020 +*'. Developed through extensive consultation with local traders, businesses, land owners and residents, the plan informs the projects and initiatives for which the EPCG is seeking funding.

The EPCG have applied for a Precinct Development Matched Funding Grant to support and activate the precinct, facilitate community engagement and connect residents and businesses in the East Perth area.

The EPCG has been awarded a 'Stronger Communities' Grant of \$13,764 from the Federal Government Department of Infrastructure, Transport, Cities and Regional Development. This grant is subject to matched funding. The EPCG is also in discussions with Lotterywest in relation to the remaining component of the matched funding.

Since EPCG submitted their application on the 9 March 2020, the COVID-19 pandemic has affected the original proposal. The Administration have worked with the EPCG to adapt the initiatives presented below, to take into account requirements for social distancing, while acknowledging the increased need to support community connection during this time.

The EPCG is seeking a Matched Funding Grant from the City of Perth to support the following initiatives:

#### Claisebrook Village Enhancements and Activation

The EPCG plans to undertake enhancements to the Regal Place Community Square to assist in the creation of a village atmosphere and help to make the Square a vibrant focal point for the community.

Aboriginal Literature Specialist, Cassie Lynch, would be engaged to develop appropriate Nyoongar wording, with English translations to be laser cut in to steel. The wording will relate to the area and Aboriginal culture and the six Nyoongar seasons. It is intended for words of welcome to also be engraved in stone and laid at the entrances to the Square.

EPCG would commission LED lighting, which would will be installed within the Square to better illuminate the area and highlight the art installations and murals at night. Bunting is also proposed to be installed to draw attention to the area during the day.

\$40,000 of the \$68,920 total project budget (which includes all of the below elements) is allocated to this Claisebrook Village Enhancements and Activation component. EPCG have provided assurances that this element will be informed by best practice project management and the City's urban design team can provide guidance as required to help facilitate quality outcomes.

EPCG are confident that the project can still proceed as planned, within the restrictions imposed by the COVID-19 pandemic.

## Community Noticeboard

EPCG will trial an electronic community noticeboard within the IGA located on Royal Street. This noticeboard would take the form of an LCD monitor installed near the checkouts and it would link with the EPCG website and social media to inform the community of relevant activities and messages.

Following a six-month trial period, residents will be surveyed to evaluate the success of the trial and identify priority locations for other noticeboards to be installed, should the survey indicate a positive response. IGA management support this proposal.

## East Perth Highlights and Hidden Gems Guide

The EPCG will collaborate with Historic Heart to research and produce a guide titled 'East Perth Highlights and Hidden Gems'. Following production, it is intended for the guide to be circulated through Perth city hotels and other appropriate venues.

Further guides including the 'East Perth Food, Wine and Fun Guide' with a focus on cafes, bars and restaurants, such as Lumber Punks Perth and Whipper Snapper Distillery, and the 'East Perth; Drama, Death and Razzle Dazzle' guide focusing on the area's quirkier points of history, would be developed.

These guides can be researched and developed during the COVID-19 pandemic and be ready for release once the prohibition on social gatherings is lifted.

## Community Events

Previously proposed as Sunday Sundowners in Victoria Gardens, the EPCG will adapt its series of events to provide community connection and support during the COVID-19 pandemic. An example of this is the trial of live balcony performances in the area.

The EPCG will also livestream their meetings from Monday, 6 April 2020.

## Website Development

The EPCG website was designed and developed within a very limited budget using free software to provide the organisation with a basic internet presence. The EPCG plan to further develop their website and to purchase an efficient and effective website development tool which will enable the Group to better self-manage their website and link it more seamlessly to social media and the proposed community noticeboards.

## East Perth Local

Consultation with many local traders and businesses has demonstrated support for the implementation of a loyalty/reward program connecting residents with businesses and encouraging a 'shop local' philosophy. The program includes the production and distribution of membership cards and the ongoing promotion of the scheme.

Previous five years of City of Perth support and acquittals

Year	Amount	Project
2016	Nil	
2017	Nil	
2018	Nil	
2019	\$20,000 \$4,000	Neighbourhood Enhancement Grants Co-funded Mural Grant
2020	Nil	
<b>Total</b>	<b>\$24,000</b>	

Sponsorship benefits

The City would be recognised as a Government Partner and acknowledged on associated publications, promotions, events, East Perth Community Group website and social media.

Assessment score card

The application was assessed by a three-person assessment panel and the scoring has been averaged for each outcome.

Assessment Criteria	Score /5
<b>Economic Development (10% weighting)</b>	
Does the project have the potential to provide a measurable economic benefit to the City of Perth and support local business?	3.67
<b>Sub total 3.67 out of 5</b>	
<b>Activation and Enhancement of the Precinct (30% weighting)</b>	
Does the project have the potential to activate and enhance a specific precinct area in the City of Perth?	3.83
To what degree does the project demonstrate strong alignment with existing public realm outcomes and design and fits within and complements existing planned City of Perth designs and works?	3.67
<b>Sub total 7.5 out of 10</b>	
<b>Community Benefits (20% weighting)</b>	
To what extent does the project provide a benefit to the wider community within the precinct?	4
To what extent will the project assist in the development of a strong and resilient precinct area and increase participation in community life?	3.67
<b>Sub total 7.67 out of 10</b>	
<b>Quality of Project (10% weighting)</b>	
What is the quality of the proposed project?	3.5
<b>Sub total 3.5 out of 5</b>	
<b>Community Support (10% weighting)</b>	
To what extent does the proposed project demonstrate support from local traders and business, landowners and residents?	3.83

<b>Sub total 3.83 out of 5</b>	
<b>Organisational Capacity and Project Feasibility (20% weighting)</b>	
To what extent does the applicant demonstrate feasibility to carry out the project?	3.83
Does the applicant have demonstrated evidence of having previously successfully delivered or have evidence of its ability to deliver projects?	4.0
Does the project demonstrate value for money?	3.5
Does the applicant have demonstrated evidence of their capacity to deliver and maintain the proposed project?	3.5
Does the applicant provide evidence of an appropriate evaluation method to measure the outcomes of the projects and benefits to the precinct area?	3.5
<b>Sub total 18.33 out of 25</b>	
<b>TOTAL WEIGHTED ASSESSMENT SCORE 74.5%</b>	

## Stakeholder engagement

No stakeholder engagement has been undertaken in relation to this report.

## Strategic alignment

### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Partnership
<b>Strategic Objective:</b>	<p>6.6 Collaboration, support and communication with neighbouring local governments, peak industry associations and community groups to optimise outcomes for wider Perth areas served by all of these stakeholders;</p> <p>1.1 Safe, clean and inviting public places that are well patronised and enjoyed by all;</p> <p>2.8 Individual precincts enjoying a unique sense of place, bespoke service delivery and governance arrangements; and</p> <p>4.6 Precincts that utilise their unique sense of place, local pride and enthusiasm to encourage investment and economic activity.</p>

## Legal and statutory implications

### Connection with mandates in the *City of Perth Act 2016*

8(1)(h) - to nurture and support the initiatives and innovations of the diverse precincts of Perth city

## Risk implications

Impact of decision	
Organisation	Low
Community	Low

Risk domain	Consequence	Likelihood	Risk rating
Reputation and External Stakeholders	Insignificant	Rare	Low
Financial	Insignificant	Rare	Low
Service Delivery/Strategic Objectives	Insignificant	Rare	Low

## Approval implications

If this Grant is not approved it is likely the projects would not proceed.

## Financial implications

### Within existing budget

The financial implications associated with this report are fully accommodated within the existing 2019/20 budget.

<b>Account number:</b>	PJ 13958208000007901
<b>Description:</b>	Precinct Development Grants
<b>Account type (Operating/Capital/Reserve):</b>	Operating
<b>Current budget:</b>	\$480,000
<b>Amount spent to date:</b>	\$297,611
<b>Proposed cost:</b>	\$34,460
<b>Balance remaining:</b>	\$147,929

## Policy references

### 18.13 – Sponsorship and Grants

The policy outlines a consistent and transparent assessment process and criteria which guides the recommendation to Council.

## Comments

The Assessment Panel noted EPCG has provided a strong application, reinforced by a strong reputation for engaging the East Perth community and having previously delivered successful outcomes in aid of improving the precinct.

The applicant has already begun discussions with the City about how the proposed projects and initiatives may need to be further adapted due to the ongoing COVID-19 pandemic and the Administration will continue to work with EPCG over this period to find solutions as the situation evolves. The EPCG has noted that projects which support community spirit and connection are of increasing importance in these challenging times.

The Assessment Panel noted that:

- the EPCG needs to ensure appropriate consultation with the Aboriginal community in regard to the artworks for Regal Place and the Administration can support with this. Wording and spelling then needs to be checked by the Nyoongar Language Centre; and
- All precinct improvement works need to have the final design and implementation plan be signed off by the City prior to installation.

### Recommendation

That Council APPROVES a Precinct Development Grant of \$34,460 (excluding GST) to the East Perth Community Safety Group Inc.

## 13.5 – Contributed Asset Approval – Perth City Link - King Street, Karak Walk and Manatj Park

<b>File reference</b>	P1031800
<b>Report author</b>	Christian Lancer, Asset Management Advisor
<b>Other contributors</b>	Susana Merino-Rivero, Project Coordinator Jason Tan, Alliance Manager Infrastructure and Assets
<b>Reporting service unit and alliance</b>	Infrastructure and Assets, Infrastructure and Operations
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	6 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.5A – Map and Asset Inventory Attachment 13.5B – Staged Handover Plan

### Purpose

This report seeks Council acceptance to enable the handover of ownership of assets from DevelopmentWA to the City at the Perth City Link site.

### Background

Perth City Link is a DevelopmentWA precinct which connects the city with Northbridge following the sinking of the railway line and Wellington Street Bus Station. The 13.5-hectare site is bound by Wellington Street in the south, Milligan Street to the west, Roe Street on the north and the horseshoe bridge to the east creating a significant transit hub and a new CBD destination with proposed housing, shops, restaurants, offices and public open spaces.

DevelopmentWA and the City have established, through the Chief Executive Officer, a Site-Specific Agreement to guide the process, terms and conditions for asset handover for Perth City Link. In this agreement, the City acknowledges that public spaces and road reserves, apart from Yagan Square, are scheduled to be handed over to the City in a staged handover approach.

A staged handover plan for the entire Perth City Link site is detailed in Attachment 13.5B.

In accordance with Policy 9.15 - Contributed Asset, Council determines the acceptance of contributed assets where the value, inclusive of future associated liabilities of the asset being received, is \$500,000 or greater.

## Details

Assets associated with King Street, Karak Walk and Manatj Park are being proposed for handover as at 11 May 2020 and include infrastructure assets such as roads, footpaths, soft and hard landscaping, stormwater drainage, lighting, CCTV communications and various street furniture assets which were all constructed and deemed practically complete in April 2018. The scope of assets at these sites are identified in Attachment 13.5A and relate to Items 4, 5 and 6 in Attachment 13.5B.

Since practical completion, DevelopmentWA have made efforts to meet the agreed terms and conditions for asset handover, as well as to resolve outstanding defects during the contractor's defect liability period. The City has frequently liaised with DevelopmentWA in the resolution of defects and is now satisfied that the risks of any outstanding rectification work is low enough to enable asset handover to take place.

## Stakeholder engagement

All internal units who face an operational impact following the acceptance of these assets have been consulted with. The operational cost impacts outlined below in the Financial Implications section have been quantified based on this consultation.

## Strategic alignment

### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Partnership
<b>Strategic Objective:</b>	6.2 Genuine collaboration between the City and State on major projects that add considerable value to the city's economic, social and environmental fabric.
<b>Aspiration:</b>	Place
<b>Strategic Objective:</b>	2.8 Individual precincts enjoying a unique sense of place, bespoke service delivery and governance arrangements.

## Legal and statutory implications

There are no legal or statutory implications associated with this report.

## Risk implications

The following risk implications relate to the King Street, Karak Walk and Manatj Park assets proposed for handover:

Impact of decision	
Organisation	Low
Community	Low



Risk domain	Consequence	Likelihood	Risk rating
Service Delivery/Strategic Objectives	Insignificant	Rare	Low
Reputation and External Stakeholders	Insignificant	Rare	Low
Legal and Regulatory/Ethical	Insignificant	Rare	Low
Financial	Moderate	Almost certain	Medium

## Approval implications

If the recommendation of this report is approved, the assets listed in Attachment 13.5A at King Street and Manatj Park, will be transferred to the City of Perth for care, control and management as at 11 of May 2020.

If the recommendation of this report is not approved, the City would be rejecting DevelopmentWA's request to handover the assets to the City, despite them meeting the agreed criteria to enable handover. The assets would remain under the care and control of DevelopmentWA.

## Financial implications

DevelopmentWA submitted to the City, the estimated construction costs of the assets proposed for contribution, as outlined in the table below. This is a representative value only. The City will recognise onto its books the cost of each asset using City established unit rates which have been qualified by external auditors to ensure consistent valuation and management methods with the rest of the City's assets.

The City is expecting to incur additional operational expenses in future years due to the operating and maintenance activities required to manage these assets. These costs do not include the replacement cost of these assets at the end of their useful life. As the City assumed responsibility of most of these services in good faith prior to asset handover, the operating and maintenance costs are accommodated within the existing 2019/20 budget.

Asset Class	Development WA Estimated Construction Costs	City of Perth Estimated Operating/Maintenance Expenses per Annum
Infrastructure – Drains	\$ 139,552.28	\$1,250
Infrastructure – Electrical & Comms	\$ 211,538.07	
Infrastructure – Landscape	\$ 172,553.55	\$53,484
Infrastructure – Other	\$ 543,899.28	
Infrastructure – Paths and Kerbs	\$ 830,620.67	\$42,113
Infrastructure – Roads	\$ 592,082.52	
<b>Total</b>	<b>\$ 2,490,246.37</b>	<b>\$96,772</b>

The operational cost impacts for these assets can be accommodated within the existing 2019/20 budget.

<b>Account number:</b>	Various Operational Accounts
<b>Description:</b>	Street Cleaning Waste Removal (Sanitation) Water Rates and Consumption
<b>Account type (Operating/Capital/Reserve):</b>	Operating
<b>Current budget:</b>	\$2,788,849.71 \$6,600,411.78 \$490.68

## Policy references

### 9.15 - Contributed Asset

This policy provides guidance on the definition, recognition, disclosure and responsibility for the consideration of contributed assets and liabilities to be transferred to the City.

## Comments

In undertaking the handover process, the City has reviewed the policy 9.15 - Contributed Asset. This policy states that Council will determine the acceptance of contributed assets where the value, inclusive of future associated liabilities of the asset being received is \$500,000 (excl GST) or greater. This results in an inefficient, duplicate process, given there is legislation to control the vesting of road reserves to Local Government and there are also agreements and understandings in place to transfer community and public realm assets to the Local Government for management.

Issues that could delay the approval of asset handover usually consist of technical issues such as inadequate documentation or serious construction defects. The officers in the City's Administration are well placed to resolve these technical issues. Where Council can add the most value in approving contributed assets is at the design stage so that the amenity, services, opportunities and high-level operating costs of newly developed contributed assets can be reviewed prior to their construction and handover. As a result, staff will look to review policy 9.15 – Contributed Asset and resolve any changes to the policy through a separate Council report.

## Recommendation

That Council ACCEPTS the handover of assets at King Street and Manatj Park as detailed in Attachment 13.5 of this report, as at 11 May 2020, subject to DevelopmentWA satisfactorily discharging all applicable conditions prescribed in the Site-Specific Agreement.

## Item 13.6 – Financial Activity Statement for the Period Ended 29 February 2020

<b>File reference</b>	P1014149-25
<b>Report author</b>	Neil Jackson, Acting Senior Management Accountant
<b>Other contributors</b>	Reshma Jahmeerbacus, Acting Manager Finance
<b>Reporting service unit and alliance</b>	Finance, Corporate Services
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	3 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.6A – Financial Statements and Financial Activity Statement for the Period Ended 29 February 2020

### **Purpose**

For Council to receive the Financial Activity Statement for the period ended 29 February 2020.

### **Background**

The Financial Activity Statement is submitted to Council as per the requirements of Section 6.4(1) and (2) of the *Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations*.

### **Details**

The Financial Activity Statement commentary compares the actual results for the eight months to 29 February 2020 with the budget approved by Council on 23 July 2019 and subsequent amendments on 24 September 2019, 3 October 2019 and 26 November 2019.

### **Stakeholder engagement**

There is no stakeholder engagement related to this report.

### **Strategic alignment**

#### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Performance
<b>Strategic Objective:</b>	5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.

## Legal and statutory implications

Section 6.4(1) and (2) of the *Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations*.

Connection with mandates in the *City of Perth Act 2016*

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

## Risk implications

Impact of decision	
Organisation	Low
Community	Low

Risk domain	Consequence	Likelihood	Risk rating
Financial	Minor	Unlikely	Low

The report has minimal risk implications on the City as it is a statutory reporting requirement for the period to February 2020.

## Approval implications

There are no approval implications to this report.

## Financial implications

There are no financial implications related to this report

## Policy references

There are no policy references related to this report.

## Comments

Nil

## Recommendation

That Council RECEIVES the Financial Activity Statement for the period ended 29 February 2020 detailed in Attachment 13.6A.

## Item 13.7 – Payments from Municipal Fund – February 2020

<b>File reference</b>	P1036562-9
<b>Report author</b>	Reshma Jahmeerbacus, Acting Manager Finance
<b>Other contributors</b>	Bill Parker, General Manager-Corporate Service Alliance Sarah Gosling, Senior Financial Accountant
<b>Reporting service unit and alliance</b>	Finance, Corporate Services
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	11 March 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	A detailed list of payments made under delegated authority for the month ended 29 February 2020 can be accessed by the Commissioners via the Council Hub. Members of the public can access the list of payments on request.

### Purpose

In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended February 2020 to be received and recorded in the minutes of the Ordinary Council Meeting.

### Background

A monthly report that summarises the payments for the Municipal Account for the month February 2020 as required by regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

### Details

Payments for the month of February 2020 included the following significant items, but exclude payroll and payroll taxation payments to the Deputy Commissioner of Taxation:

- \$950,732.54 to Mindarie Regional Council for payment of landfill tipping costs for February 2020.
- \$447,527.41 to Ace Security and Events Services for payment of:
  - \$292,034.75 for security of Christmas Lights trail;
  - \$64,101 for security of Christmas decoration at Council House;
  - \$43,340.75 for security on New Year's Eve 2019;
  - \$20,416.00 for security of Nativity 2019;

- \$14,832.40 for security and crowd control of Christmas Carnivals;
  - \$10,687.07 security for opening hours of the Library;
  - \$1,355.75 security for the Christmas Markets;
  - \$759.69 for security for Christmas TV shoot;
- \$338,884.70 to Perth Convention Bureau for year 3 of 3-year sponsorship.
- \$313,324.44 to Initiative Media Australia Ltd for Christmas Media 2019 and New Year Campaign;
  - \$259,313.74 for the Christmas Media campaign and
  - \$54,010.70 for the New Year campaign.

## Stakeholder engagement

There is no stakeholder engagement related to this report.

## Strategic alignment

### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Performance
<b>Strategic Objective:</b>	5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.

## Legal and statutory implications

Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*

### Connection with mandates in the City of Perth Act 2016

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

## Risk implications

There are no risk implications related to this report.

## Approval implications

There are no approval implications related to this report.

## Financial implications

There are no financial implications related to this report.

## Policy references

There are no policy implications related to this report.



## Recommendation

That in accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended January 2020 be RECEIVED and recorded in Ordinary Council Meeting minutes, the summary of which is as follows:

FUND	PAID
Municipal fund	\$11,605,410.56
Trust fund	\$0
TOTAL	\$11,605,410.56

## Item 13.8 – Payments from Municipal Fund – March 2020

<b>File reference</b>	P1036562-9
<b>Report author</b>	Reshma Jahmeerbacus, Acting Manager Finance
<b>Other contributors</b>	Bill Parker, General Manager-Corporate Service Alliance Sarah Gosling, Senior Financial Accountant
<b>Reporting service unit and alliance</b>	Finance, Corporate Services
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	5 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	A detailed list of payments made under delegated authority for the month ended 31 March 2020 can be accessed by the Commissioners via the Council Hub. Members of the public can access the list of payments on request.

### Purpose

In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended March 2020 to be received and recorded in the minutes of the Ordinary Council Meeting.

### Background

A monthly report that summarises the payments for the Municipal Account for the month March 2020 as required by regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

### Details

Payments for the month of March 2020 included the following significant items, but exclude payroll and payroll taxation payments to the Deputy Commissioner of Taxation:

- \$7,632,374.17 to The Department of Fire and Emergency (supplier 91770) for the 2019/20 ESL 3<sup>rd</sup> quarter.
- \$818,439.73 to The Western Australian Treasury Corporation (supplier 94510) for loan payments of:
  - \$541,200.68 for the Elder Street Carpark;
  - \$244,464.23 for the Perth City Library and Public Plaza;

- \$32,774.82 for the Goderich Street Carpark;
- \$481,280.68 to Interflow Pty Ltd (supplier 01755) for:
  - \$384,138.00 for progress claim up to 30/11/2019 for the drainage pipes renewal works for Bennett Street;
  - \$97,142.68 for progress claim up to 30/11/2019 for the drainage pipes renewal works for Wellington Street;
- \$352,404.03 to Densford Civil Pty Ltd (supplier 09508) for 1<sup>st</sup> claim for the Wellington Square works enhancement; and
- \$278,629.95 to Downer to EDI Works (supplier 96425) for the roads resurfacing – Adelaide Terrace to Riverside Drive to Bennett Street.

## Stakeholder engagement

There is no stakeholder engagement related to this report.

## Strategic alignment

### Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Performance
<b>Strategic Objective:</b>	5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.

## Legal and statutory implications

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*

### Connection with mandates in the *City of Perth Act 2016*

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

## Risk implications

There are no risk implications related to this report.

## Approval implications

There are no approval implications related to this report.

## Financial implications

There are no financial implications related to this report.

## Policy references

There are no policy implications related to this report.

### Recommendation

That in accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended March 2020 be RECEIVED and recorded in Ordinary Council Meeting minutes, the summary of which is as follows:

FUND	PAID
Municipal fund	\$23,037,499.17
Trust fund	\$0
TOTAL	\$23,037,499.17

## Item 13.9 – City of Perth Draft Policy Framework

<b>File reference</b>	P1005611-3
<b>Report author</b>	Andrew Corke, Governance Coordinator
<b>Other contributors</b>	Bill Parker, General Manager Corporate Services Gary Clark, Acting Alliance Manager Governance
<b>Reporting Service Unit and Alliance</b>	Governance, Corporate Services
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	7 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.9A – Draft Policy Framework

### Purpose

The purpose of this report is for Council to consider adoption of the Draft Policy Framework (policy).

### Background

At its meeting held on 25 February 2020, Council resolved to receive the policy and agreed to initiate a 21 day public consultation period. The public consultation period has now concluded.

### Details

As outlined in the report to Council for the Ordinary Council Meeting of 25 February 2020, the primary objective of the policy is to ensure that Elected Members are effectively engaged with all aspects of policy development and review and appropriate levels of transparency and engagement with the community are undertaken.

One minor amendment to the policy has been made from the version that was presented to Council in February 2020. An additional row titled strategic alignment has been added to the document control box, ensuring that all adopted policies are aligned with the City of Perth's Strategic Community Plan.

### Stakeholder engagement

The public consultation period commenced on 5 March 2020 and closed on 26 March 2020 via the City of Perth's Engage Perth website. No public comments were received.

## Strategic alignment

### Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Performance
<b>Strategic Objective:</b>	5.6 Decision-making that is ethical, informed and inclusive.

The Policy provides a framework for the development of policy – ensuring that strategic objective 5.6 is achieved.

## Legal and statutory implications

Section 2.7 of the *Local Government Act 1995* provides that it is the role of Council to determine the local government's policies.

### Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

## Risk implications

Impact of decision	
Organisation	Low
Community	Low

Risk domain	Consequence	Likelihood	Risk rating
Legal and Regulatory/Ethical	Insignificant	Unlikely	Low

There are minimal risk implications associated with this report.

## Approval implications

If the policy is adopted, all City of Perth policies will be categorised (either Council or Executive) in accordance with the Policy. These will be presented to Council and subsequently reviewed to ensure that all City policies are relevant, appropriate and contemporary.

## Financial implications

There are no financial implications related to this report.

## **Policy references**

This policy will be a critical tool in the development and review of policy.

## **Comments**

The policy provides a framework for the creation of future policies.

It is recommended that Council adopts the policy following the conclusion of the public consultation period.

<b>Recommendation</b>
That Council <u>ADOPTS</u> the Policy Framework Policy as detailed in Attachment 13.9A.

## 13.10 – Draft Governance Framework Policy

<b>File reference</b>	P1028787-5
<b>Report author</b>	Bill Parker, General Manager Corporate Services
<b>Other contributors</b>	Nil
<b>Reporting Service Unit and Alliance</b>	Corporate Services Alliance
<b>Report author disclosure of interest</b>	Nil
<b>Date of report</b>	23 April 2020
<b>Nature of Council's role</b>	Executive
<b>Voting requirement</b>	Simple Majority
<b>Attachment/s</b>	Attachment 13.10A – Draft Governance Framework Policy

### Purpose

The purpose of this report is for Council to consider a Draft Governance Framework Policy.

### Background

The City's Corporate Recovery Implementation Plan (CRIP) identifies the need for a Governance Framework Policy.

In November 2019, the General Manager Corporate Services presented a Governance Framework Policy Discussion Paper seeking Commissioner feedback and input for the development of a Draft Policy.

Based upon the feedback received by Commissioners, the Administration prepared a Draft Governance Framework Policy that was presented to Commissioners in April 2020.

Upon receiving further feedback at the Commissioner Briefing Session, various amendments have been made and the draft policy is now presented to Council for consideration.

### Details

At the City of Perth, a policy void currently exists between the legislative requirements of the *Local Government Act 1995*, *City of Perth Standing Orders Local Law 2009* and contemporary decision making.

To fill this void, a Draft Governance Framework Policy has been developed. The policy seeks to provide a transparent, participatory and statutorily compliant meeting framework in which:



- Elected Members are engaged in the development of strategy and policy from initiation to adoption;
- Elected Members are provided with accurate relevant and timely information by the Chief Executive Officer (CEO) to inform quality decision-making; and
- Community members can participate in the decision-making process and have access to information used to inform Council decisions.

The draft policy covers seven key areas including Ordinary Council meetings, Special Council meetings, Agenda Briefings, Engagement Sessions, declaring interests, officer recommendations and Council motions, and representation on boards, panels and committees. It is envisaged that once adopted and applied, the final policy will:

- Ensure better engagement between staff and Elected Members;
- Prescribe the type, frequency and timing of forums that must occur outside of the formal decision-making process;
- Inform decision making and guide proper and efficient process;
- Ensure ethical and professional behaviour;
- Consolidate existing systems and processes that are located disparately; and
- Prescribe the approach for revised officer and alternate Councillor motions ensuring a uniform staff response.

## Stakeholder engagement

If endorsed by Council, the Draft Governance Framework Policy will be advertised for a period of 21 days. Any feedback received during this period will be presented back to Council for consideration in adopting the final policy position.

## Strategic alignment

### Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

<b>Aspiration:</b>	Performance
<b>Strategic Objective:</b>	5.6 Decision-making that is ethical, informed and inclusive.

The Draft Policy provides a framework for the delivery of good governance ensuring that strategic objective 5.6 is achieved.

## Legal and statutory implications

Section 2.7 of the *Local Government Act 1995* provides that it is the role of Council to determine the local government’s policies.

## Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

### **Risk implications**

<b>Impact of decision</b>	
Organisation	Low
Community	Low

<b>Risk domain</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk rating</b>
Legal and Regulatory/Ethical	Insignificant	Unlikely	Low

Given that the item only seeks to endorse a draft policy for advertising, there are minimal risk implications associated with this report.

### **Approval implications**

If Council endorses the draft policy, the policy will be advertised for public comment for 21 days. At the expiry of the consultation process, the final policy will be considered by Council along with any feedback received.

If the draft policy is not endorsed by Council, the document will be amended and presented at a later date.

### **Financial implications**

There are no financial implications associated with this item.

### **Policy references**

At the Ordinary Council Meeting held on 25 February 2020, Council received a Draft Policy Framework. The objective of the policy was to ensure that Elected Members are effectively engaged with all aspects of policy development and review and appropriate levels of transparency and engagement with the community is undertaken.

This Draft Governance Framework Policy has been developed in accordance with the Policy Framework.

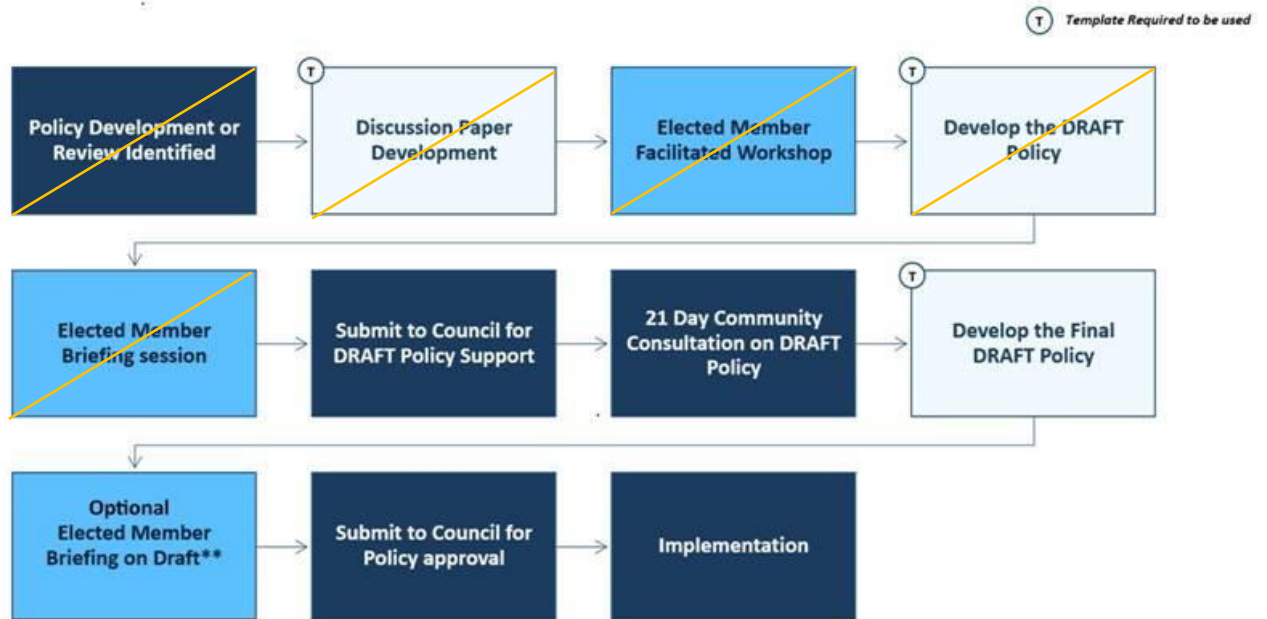


Figure 1: Process for Council Policy development at the City of Perth depicting the remaining stages prior to final adoption and implementation of the Governance Framework Policy.

## Comments

Nil

## Recommendation

That Council:

1. RECEIVES the Draft Governance Framework Policy as detailed in Attachment 13.10A; and
2. agrees to INITIATE a 21-day public consultation period for the Draft Governance Framework Policy.