



# City of Perth

## Finance and Administration Committee Minutes

12 December 2017  
4.00pm

Committee Room 1  
Level 9  
Council House

Minutes to be confirmed at the next Finance and Administration meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS  
CONFIRMED**

**PRESIDING MEMBER'S SIGNATURE**

**DATE:**

06-02-18

Minutes of the **Finance and Administration** meeting of the City of Perth in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on Tuesday, 12 December 2017.

**Members in Attendance:**

Cr Harley	Presiding Member
Deputy Lord Mayor Green	
Cr Davidson	

**Officers:**

Ms Battista	Director Economic Development and Activation
Mr Mianich	Director Corporate Services
Ms Moore	Director Community and Commercial Services
Mr Ridgwell	Manager Governance
Ms Rutigliano	Governance Officer

**Guests and Deputations:**

Nil

**1. Declaration of Opening**

**4.00pm** The Presiding Member declared the meeting open.

**2. Apologies and Members on Leave of Absence**

Nil

**3. Question Time for the Public**

Nil

**4. Confirmation of Minutes – 14 November 2017**

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That the minutes of the meeting of the Finance and Administration Committee held on 14 November 2017 be confirmed as a true and correct record.*

*The motion was put and carried*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**5. Correspondence**

Nil

**6. Disclosures of Members' Interests**  
Nil

**7. Matters for which the Meeting may be Closed**

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, the meeting will be required to be closed to the public prior to discussion of the following:

Item No.	Item Title	Reason
Confidential Item 8.9 and Attachments 8.9A and 8.9B	Contract for the Operation of Turvey Lane Car Park	s 5.23(2)(e)(ii)

The Presiding Member advised that In accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachments listed below, it is recommended that Council resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 8.4A and 8.4B	Item No 8.4 – Tender 54 – 17/18: Security – Static, Events and Associated Services	s 5.23(2)(e)(ii)
Confidential Attachments 8.6A and 8.6C	Item No 8.6 – Preservation of Public Open Space – Development of Joint Trust for Land Adjacent to JH Abrahams Reserve	s 5.23(2)(c) and s 5.23(2)(c) (d)

**8. Reports**

**Item 8.1 Investments and Investment Returns for the Period Ended 31 October 2017**

*Moved by Cr Davidson, seconded Deputy Lord Mayor Green*

*That the Finance and Administration Committee RECEIVES the report detailing investments and investment returns for the period ended 31 October 2017, as detailed in Attachment 8.1A of this Report.*

*The motion was put and carried*

*(Cont'd)*

The votes were recorded as follows:

For: Deputy Lord Mayor Green, Crs Harley and Davidson

Against: Nil

### Item 8.2 Payments from Municipal and Trust Funds – October 2017.

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 October 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:*

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 17,255,682.63</i>
<i>Trust Fund</i>	<i>\$ 15,064.88</i>
<i>TOTAL:</i>	<i><u>\$ 17,270,747.51</u></i>

*The motion was put and carried*

The votes were recorded as follows:

For: Deputy Lord Mayor Green, Crs Harley and Davidson

Against: Nil

### Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 31 October 2017.

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 31 October 2017, as detailed in Attachment 8.3A.*

*The motion was put and carried*

*(Cont'd)*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**Meeting Note:** The Committee requested information on major project items in the capital budget that are yet to commence as at 31 October 2017.

The Director Corporate Services advised this information will be provided to Elected Members prior to the next Committee meeting.

#### **Item 8.4 Tender 54 – 17/18: Security – Static, Events and Associated Services**

*Moved by Cr Harley, seconded Deputy Lord Mayor Green*

*That Council:*

1. ***ACCEPTS the most suitable tender submission, being that submitted by Australasian Events Pty Ltd (trading as ACE Security and Event Services) for the supply of Security: Static, Events and Associated Services (Tender 54 -17/18 Parts A and B), for an initial period of 18 months with the option to extend for a further three years.***
2. ***NOTES that the expenditure on security services as detailed in Part 1, will be accommodated in various operational budgets, as and when required.***

*The motion was put and carried*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**Meeting Note:** The Committee requested further information relating to the chosen tenderer due to the minor difference in the ranking of the overall evaluation.

The Director Economic Development and Activation advised this information will be provided to Elected Members prior to the Council meeting on 19 December 2017.

### **Item 8.5 Reallocation of Capital Works Budget – Customer Service**

*Moved by Cr Davidson, seconded Deputy Lord Mayor Green*

*That Council:*

*That Council, in accordance with Section 6.8 (1a) of the Local Government Act 1995, **APPROVES**, BY AN ABSOLUTE MAJORITY the reallocation of \$300,000 from the CW2195 Customer Experience Centre and CRM capital works budget to the Refurbishment of Ground Floor.*

*The motion was put and carried*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**Meeting Note:** Cr Harley made the following suggestions:

- Foyer furniture to be at a more reasonable height (current couches are too low to the ground)
- Space to be used to exhibit art work
- More use of screens including information on upcoming events and achievements.

The Director Community and Commercial Services advised the comments have been taken on board and will be considered in the future.

**Item 8.6 Preservation of Public Open Space – Development of Joint Trust for Land Adjacent to JH Abrahams Reserve**

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That Council BY AN ABSOLUTE MAJORITY, AUTHORISES the Chief Executive Officer to execute the attached Deed of Agreement (Confidential Attachment 8.6C) between the City of Perth and the City of Subiaco requiring the City of Perth to pay to the City of Subiaco an amount of \$500,000.*

*The motion was put and carried*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**Item 8.7 CP12.6 Staff – Local Government Employees – Senior Employees**

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That Council AMENDS Council Policy 12.6 – “Staff – Local Government Employees – Senior Employees” to remove the positions of Manager Finance, Manager Development Approvals, and Manager Coordination and Design (as detailed in Attachment 8.7A) for the purpose of designating senior employees in accordance with section 5.37(1) of the Local Government Act 1995.*

*The motion was put and carried*

The votes were recorded as follows:

**For:** Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:** Nil

**Item 8.8      Emergency Management Strategic Plan 2017-2020 and  
Emergency Management Arrangements**

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That Council ENDORSES:*

- 1.    the Draft Emergency Management Strategic Plan 2017-2021 as detailed in Attachment 8.8A; and*
- 2.    the City of Perth Emergency Management Arrangements as detailed in this report.*

*The motion was put and carried*

The votes were recorded as follows:

**For:**            Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:**      Nil

**Confidential report to the Finance and Administration Committee**

**Item 8.9      Contract for the Operation of Turvey Lane Car Park**

*Moved by Deputy Lord Mayor Green, seconded Cr Davidson*

*That Council AUTHORISES the Chief Executive Officer to negotiate and execute a replacement contract with Dorado Property Group for the City to continue managing a private parking facility located at McCourt Street and Railway Parade, West Leederville, for a period of three years, inclusive of an option to extend for a further three years.*

*The motion was put and carried*

The votes were recorded as follows:

**For:**            Deputy Lord Mayor Green, Crs Harley and Davidson

**Against:**      Nil

**Meeting Note:**      The Committee requested any material contract changes to be brought back to Council for consideration.



**9. Motions of which previous notice has been given**

Nil

**10. General Business****10.1 Responses to General Business from a Previous Meeting**

- Information on infringing drivers who utilise bike lanes illegally (raised at FA 22/08/17 and FA 14/11/17). A memorandum was provided Elected Members on 29 November 2017.
- Information relating to expenditure on Marketing Agencies (raised at FA 14/11/17). A response was provided to Cr Harley on 1 December 2017.
- Information relating to the proposed locations of CCTV to be installed (raised at FA 14/11/17). A memorandum was provided Elected Members on 29 November 2017.

**10.2 New General Business**Busking Fees

Cr Harley requested information regarding busking fees and a comparative analysis to other local governments and capital cities.

The Director Community and Commercial Services advised this information will be provided to Elected Members.

Heritage Perth Funding Agreement

Cr Harley requested an update on the funding agreement between Heritage Perth and the City of Perth.

The Director Economic Development and Activation advised this will be brought to Council in early 2018.

**11. Items for consideration at a future meeting****Outstanding Reports:**

- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, Special Workshop with Elected Members was held on 4 December 2017 with another workshop to be scheduled).
- Cost / Benefit Analysis – Discounted Parking (raised at FA on 14/11/17, report to be submitted to the Committee meeting to be held on 6 February 2018).
- Inner City Residential Rate Concession (raised at FA on 14/11/17).
- Council House LED lights (raised at FA 14/11/17, a Special Workshop with Elected Members was held on 4 December 2017 and is subject to a report to Council on 19 December 2017).

**12. Closure  
5.00pm**

The Presiding Member declared the meeting closed.