

Agenda Event Sponsorship Round 1 2017-18
Item 13.1

Recommendation:

That Council:

- 1. *approves cash sponsorship of \$189,000 to the following organisations:***
 - 1.1 *Minespace for the IFLScience Festival (\$50,000);***
 - 1.2 *WA Yachting Foundation t/a Swan River Sailing for the 2018 City of Perth Festival of Sail (\$40,000);***
 - 1.3 *Scitech for the Perth Science Festival (\$20,000);***
 - 1.4 *Open House Perth for Open House Perth (\$30,000)***
 - 1.5 *Perth Children's Hospital Foundation for The Big Splash WA (\$14,000);***
 - 1.6 *Hellenic Community of WA Inc. for the 2017 Perth Greek Glendi Festival (\$25,000);***
 - 1.7 *Boating Industry of WA Inc. for the Perth International Boat Show (\$5,000);***
 - 1.8 *Sabre Sailing Association of WA Inc. for the Sabre Sailing Association 2017/18 National Championship Regatta (\$5,000);***

- 2. *notes that the event organisers will provide sponsorship benefits to the City of Perth as detailed in Attachment 13.1A;***

- 3. *declines sponsorship to the following organisations:***
 - 3.1 *Brookfield Commercial Operations for Winter Light Festival;***
 - 3.2 *OzHarvest for Think.Eat.Save;***
 - 3.3 *The Color Run Pty Ltd for The Color Run Perth;***
 - 3.4 *WA Local Government Association for 2017 Banners in the Terrace Competition;***
 - 3.5 *Pink Tank Events Pty Ltd for City of Perth Miss West Coast 2018 Registration Day; and***
 - 3.6 *Tesla Forum of WA Inc. for 2017 Tesla Expo.***

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Engagement Committee at its meeting held on 26 April 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: P1034143-01
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 DATE: 24 March 2017
 ATTACHMENT/S: Attachment 13.1A – Detailed Officer Assessment

Legislation / Strategic Plan / Policy:

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Council Four Year Priorities: Perth as a Capital City

Perth at Night

Healthy and Active in Perth

S5 Increased place activation and use of under-utilised space

S6 Maintain a strong profile and reputation for Perth as a city that is attractive for investment

S13 Development of a healthy night-time economy

S15 Reflect and celebrate the diversity of Perth

Policy

Policy No and Name: 18.13 - Sponsorship

Purpose and Background:

The City of Perth (the City) holds two funding rounds for event sponsorship applications per financial year. The first round of funding is available for events taking place between 1 July 2017 and 31 January 2018. The second round is for events taking place between 1 February 2018 and 31 August 2018.

The City has received requests totalling \$457,000 in Round 1 of Event Sponsorship 2017/18 as follows:

Applicant	Event	Amount Requested	Amount Recommended
Boating Industry of WA Inc.	Perth International Boat Show	\$10,000	\$5,000
Brookfield Commercial Operations	Winter Light Festival	\$50,000	\$0
Hellenic Community of WA Inc.	2017 Perth Greek Glendi Festival	\$47,000	\$25,000
MineSpace Events	IFLSscience Festival	\$50,000	\$50,000
Open House Perth	Open House Perth	\$50,000	\$30,000
OzHarvest	Think.Eat.Save	\$10,000	\$0
Perth Children's Hospital Foundation Limited	The Big Splash WA	\$50,000	\$14,000
Pink Tank Events	City of Perth Miss West Coast 2018 Registration Day	\$25,000	\$0
Sabre Sailing Association of Western Australia Inc.	Sabre Sailing Association 2017/18 National	\$5,000	\$5,000

Applicant	Event	Amount Requested	Amount Recommended
	Championship Regatta		
Scitech	Perth Science Festival	\$50,000	\$20,000
Tesla Forum of WA Inc.	2-17 Tesla Expo	\$25,000	\$0
The Color Run Pty Ltd.	The Color Run Perth 2017	\$30,000	\$0
WA Local Government Association of WA (WALGA)	2017 Banners in the Terrace Competition	\$5,000	\$0
Western Australian Yachting Foundation, t/a Swan River Sailing	2018 City of Perth Festival of Sail incorporating the Warren Jones International Youth Regatta	\$50,000	\$40,000
	TOTAL	\$457,000	\$189,000

The remaining \$191,000 in the sponsorship account will be used for Event Sponsorship Round 2 for events to be held between 1 February 2018 and 31 July 2018.

Details:

The event sponsorship round was competitive with 15 applications received. One application received was subsequently withdrawn, however the City recognises strong merit in this project and is working with the proponent to further develop the concept for potential at a later date.

The remaining 14 applications requested sponsorship totalling \$457,000 with an available budget of \$190,000. All applications were assessed by a three person assessment panel from the City's Economic Development and Activation Directorate. Eight of these applications are recommended for approval and six for refusal.

Officer assessment of all event sponsorship applications received is detailed in Attachment 13.1A.

Acquittal summaries for the following events previously sponsored are available on the Elected Member Portal:

- City of Perth Festival of Sail 2017;
- Perth Science Festival 2016;
- Open House Perth 2016;
- Winter Light Festival 2016;
- Greek Glendi Festival;
- Sabre Sailing Championships;
- Color Run Perth 2016;
- WALGA Banners in the Terrace 2016; and
- Miss West Coast Miss Universe Registration Day 2016.

Financial Implications:

ACCOUNT NO:	93E170007901
BUDGET ITEM:	TBC
BUDGETED AMOUNT:	\$ 380,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$ 189,000
BALANCE REMAINING:	\$ 191,000
BALANCE REQUIRED:	\$ 191,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City received a strong response for the first round of event sponsorship applications. All applications have been assessed and recommendations for funding have been provided for the Council's consideration. This was the first round of sponsorship applications under the City's new sponsorship policy and revised Event Sponsorship program.

The assessment panel took an approach of supporting the strongest applications to a high level to enable the events to grow and deliver on the benefits for the City, and to decline those events where there was reduced evidence of potential benefit, activation and economic return for the City (refer to Attachment 13.1A for Officer comments regarding all applications).

Agenda Arts Initiative Grants Round 1 2017-18
Item 13.2

Recommendation:

That Council:

- 1. *approves cash sponsorship of \$30,000 to the following organisations within the Arts Initiative Grants Program category:***
 - 1.1 *Ms Sarah Rowbottam for the Proximity Festival 2017 (\$15,000); and***
 - 1.2 *Tura New Music Ltd for the 2017 Totally Huge New Music Festival (\$15,000).***

- 2. *approves cash sponsorship of \$38,500 to the following organisations within the Arts Initiative Grants Project category:***
 - 2.1 *Let's Make Games Inc for the Perth Games Festival 2017 (\$10,000);***
 - 2.2 *Nulsen Disability Services for 2017 As We Are Art Awards and Exhibition (\$8,500);***
 - 2.3 *Perth Symphony Orchestra for Perth Chamber Orchestra Heritage Series (\$5,000);***
 - 2.4 *St George's Cathedral Foundation for the Arts Inc for St George's Art Award (\$2,500);***
 - 2.5 *Propel Youth Arts WA for MOSAIC 2017 (\$7,500); and***
 - 2.6 *WA Poets Inc for 2017 Perth Poetry Festival (\$5,000).***

- 3. *declines sponsorship to the following organisations:***
 - 3.1 *West Australian Youth Jazz Orchestra for Jazz at the Maj;***
 - 3.2 *West Australian Youth Jazz Orchestra for Jazz for Juniors;***
 - 3.3 *WA Museum Foundation for Heath Ledger: Above the Art Cinema Season;***
 - 3.4 *Lucky Projects Pty Ltd for Contemporary Confessional;***
 - 3.5 *Mr Mark Hurry for PocketPenjing;***
 - 3.6 *Mr Victor Gentile for The Virtual Reality American Dream of Brett Whiteley;***
 - 3.7 *The Last Great Hunt for One Minute Theatre Festival;***
 - 3.8 *Black Swan State Theatre Company for tour of the Caucasian Chalk Circle to The People's Republic of China;***
 - 3.9 *Perth Symphony Orchestra for CALM and Rush Hour Concerts; and***
 - 3.10 *The Artists' Foundation of Western Australia Ltd for Artists in the SPOTLIGHT.***

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Engagement Committee at its meeting held on 26 April 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: P1034140-02
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 DATE: 19 April 2017
 ATTACHMENT/S: Attachment 13.2A – Detailed Officer Assessment

Legislation / Strategic Plan / Policy:

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Council Four Year Priorities: Perth as a Capital City

Perth at Night

Healthy and Active in Perth

S5 Increased place activation and use of under-utilised space

S6 Maintain a strong profile and reputation for Perth as a city that is attractive for investment

S13 Development of a healthy night-time economy

S15 Reflect and celebrate the diversity of Perth

Policy

Policy No and Name: 18.13 - Sponsorship

Purpose and Background:

The City of Perth (the City) holds two funding rounds for arts grants applications per financial year. The first round of funding is available for projects taking place between 1 July 2017 and 31 January 2018. The second round is for projects taking place between 1 February 2018 and 31 August 2018.

There are two categories within the arts grants for applicants, the program category is for applicants seeking funding of between \$10,001 and \$30,000 and the project category is for applicants seeking funding of between \$2,000 and \$10,000. The program category has additional outcomes which applications must be assessed against.

The City has received requests totalling \$262,395 in Round 1 of Arts Initiative Grants 2017/18 as follows:

Applicant	Project	Amount Requested	Amount Recommended
Black Swan State Theatre Company	Tour of the Caucasian Chalk Circle to The People's Republic of China	\$30,000	\$0

Applicant	Project	Amount Requested	Amount Recommended
Let's Make Games Inc	Perth Games Festival 2017	\$10,000	\$10,000
Lucky Projects Pty Ltd	Contemporary Confessional	\$6,000	\$0
Mr Mark Hurry	PocketPenjing	\$10,000	\$0
Mr Victor Gentile	The Virtual Reality American Dream of Brett Whiteley	\$28,500	\$0
Ms Sarah Rowbottam	Proximity Festival 2017	\$25,000	\$15,000
Nulsen Disability Services	2017 As We Are Art Awards and Exhibition	\$10,000	\$8,500
Perth Symphony Orchestra	CALM and Rush Hour Concerts	\$29,395	\$0
Perth Symphony Orchestra	Perth Chamber Orchestra Heritage Series	\$9,500	\$5,000
Propel Youth Arts	MOSAIC 2017	\$10,000	\$7,500
St Georges Cathedral Foundation for the Arts	St Georges Art 2017	\$5,000	\$2,500
The Artists' Foundation of Western Australia Ltd	Artists in the SPOTLIGHT	\$23,500	\$0
The Last Great Hunt	One Minute Theatre Festival	\$20,000	\$0
Tura New Music Ltd	2017 Totally Huge New Music Festival	\$20,000	\$15,000
West Australian Youth Jazz Orchestra	Jazz at the Mazz	\$7,500	\$0
West Australian Youth Jazz Orchestra	Jazz for Juniors	\$4,000	\$0
WA Museum Foundation	Heath Ledger: Above the Art Cinema Season	\$7,500	\$0
WA Poets Inc	2017 Perth Poetry Festival	\$6,500	\$5,000
	TOTAL	\$262,395	\$68,500

Details:

The arts grant round was very competitive with 18 applications received.

The 18 applications requested sponsorship totalling \$262,395 with an available budget of \$75,000 for Round One. The unallocated funds of \$6,500 from Round One will be carried over to Round Two which is for projects to be held from 1 February 2018 to 31 July 2018. All applications were assessed by a four person assessment panel from consisting of members from two City directorates. Eight of these applications are recommended for approval and 10 for refusal.

Officer assessment of all arts sponsorship applications received are detailed in Attachment 13.2A.

Acquittal summaries for applicants previously supported are available on the Elected Member Portal.

Financial Implications:

ACCOUNT NO:	93E210007901
BUDGET ITEM:	TBC
BUDGETED AMOUNT:	\$ 150,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$ 68,500
BALANCE REMAINING:	\$ 81,500
BALANCE REQUIRED:	\$ 81,500
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City received a strong response for the first round of arts initiative grant applications. All applications have been assessed on their merits and recommendations for funding have been provided for the Council's consideration. This was the first round of sponsorship applications under the City's new grants policy and revised Arts Sponsorship program.

The assessment panel took an approach of supporting the strongest applications to a high level to enable the projects to deliver on their stated outcomes in consideration of the oversubscription of funding requests submitted. The panel believes the projects recommended for funding will diversify and complement the existing offering within the City and strongly enhance and support the local arts industry.

Agenda **Annual Arts Partnership – Revelation Perth International Film**
Item 13.3 **Festival 2017-18**

Recommendation:

That, subject to approval of the 2017/18 budget, Council:

- 1. approves cash sponsorship of \$90,240 excl GST to Revelation Perth International Film Festival Incorporated for the production of the following projects:**
 - 1.1 Revelation Perth International Film Festival (\$36,100);**
 - 1.2 Accidental Cinema (\$23,190);**
 - 1.3 Virtual Busker (\$14,200);**
 - 1.4 Mini Rev School Holiday Program (\$16,750);**
- 2. notes the provisional list of sponsorship benefits contained within the Detailed Officer Assessment in Attachment 13.3A;**
- 3. authorises the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount; and**
- 4. notes that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth by 31 July 2018.**

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Engagement Committee at its meeting held on 26 April 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1033188-01
REPORTING UNIT:	Business Support and Sponsorship
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	7 April 2017
ATTACHMENT/S:	Attachment 13.3A – Detailed Officer Assessment

Legislation / Strategic Plan / Policy:**Integrated Planning and Reporting Framework Implications****Strategic Community Plan**

Council Four Year Priorities: Perth as a Capital City

Perth at Night

Healthy and Active in Perth

S5 Increased place activation and use of under-utilised space

S6 Maintain a strong profile and reputation for Perth as a city that is attractive for investment

S13 Development of a healthy night-time economy

S15 Reflect and celebrate the diversity of Perth

Policy

Policy No and Name: 18.13 - Sponsorship

Purpose and Background:

The City of Perth has received a request for Arts Sponsorship Annual of \$200,000 from Revelation Perth International Film Festival for a suite of projects to be held from 3 July 2017 until 30 June 2018.

This is the first time that Revelation Perth International Film Festival have been invited to apply in the Arts Sponsorship Annual program after having been supported within the Arts Grant Rounds program previously.

Details:

Revelation Perth International Film Festival has submitted an application to the City for sponsorship support of nine separate projects totalling \$200,000 in requested funding. Each project has been independently costed to allow the City to select appropriate projects that are closely aligned with the City's strategic community objectives and arts priorities.

The assessment panel has recommended the City support four of the nine projects, with the four chosen for their close alignment with the outcomes of the Arts Sponsorship Annual program, in alignment with the National Local Government Cultural Forum measurable cultural outcomes.

Project	Dates	Funding Amount
Revelation Perth International Film Festival	6-19 July 2017	\$36,100
Accidental Cinema	7 August 2017 to 30 June 2018	\$23,190
Mini Rev School Holiday Program	School Holidays - October 2017, January & April 2018	\$16,750
Virtual Busker	1-31 January 2018	\$14,200

Over the nine projects the expected attendance is 125,200 however for the four recommended projects the expected attendance is 86,000.

Officer assessment of this event sponsorship application is detailed in Attachment 13.3A.

An acquittal summary for the previous funding to Revelation Perth International Film Festival is available on the Elected Member Portal.

Financial Implications:

ACCOUNT NO:	93E190007901
BUDGET ITEM:	TBC
BUDGETED AMOUNT:	\$ 900,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$ 90,240
BALANCE REMAINING:	\$ 809,760
BALANCE REQUIRED:	\$ 809,760
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE	N/A

All figures quoted in this report are exclusive of GST.

Comments:

Four projects have been recommended for funding due to their ability to activate the city throughout the entire year, their use of underutilised spaces, the opportunity for night time activations to strengthen the 18 hour economy and their cultural, social and economic benefits to the community, under the City's new sponsorship guidelines and expected program outcomes. Organisers have indicated a willingness to work collaboratively with City Officers to carefully curate all project locations to maximise the benefits.

The applicant has responded strongly to the new Arts Sponsorship framework adopted in December and has presented a compelling case for support.

Agenda Item 13.4 Setting of on-street and off-street parking fees 2017/18

Recommendation:

That Council approves BY AN ABSOLUTE MAJORITY the proposed fee settings detailed as Option 1 in Confidential Attachment 13.4A – Schedule of Parking Fees 2017/18, for adoption as part of Council’s 2017/18 Annual Budget - Schedule of Fees and Charges.

In accordance with Section 5.23(2)(e)(ii) of the *Local Government Act 1995*, this item is confidential and has been distributed to the Elected Members under separate cover.

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

Meeting Note:

At the Finance and Administration Committee meeting Cr Harley requested whether the day rate for off street parking currently proposed for 6.00am – 6.00pm could be amended to 6.00am to 7.00pm at the same rate, this would allow an extra hour to promote people to stay in the city for dinner or to do some shopping.

The Director Community and Commercial Services advised that this would be investigated and information will be provided to Elected Members on budget implications and viability of this option prior to the Council meeting on 9 May 2017.

FILE REFERENCE:	P1003659-7
REPORTING UNIT:	Commercial Parking
RESPONSIBLE DIRECTORATE:	Community and Commercial Services
DATE:	21 April 2017
ATTACHMENT/S:	Confidential Attachment 13.4A – Fee Schedule 2017/18 Confidential Attachment 13.4B – Competitor comparison: hourly, daily, night and weekend rates Confidential Attachment 13.4C – Hourly parking fee comparison Confidential Attachment 13.4D – Daily parking fee comparison (Confidential Attachment distributed to Elected Members under separate cover)

Agenda **Payments from Municipal and Trust Funds – March 2017**
Item 13.5

Recommendation:

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 March 2017, be received and recorded in the Minutes of the Council, the summary of which is as follows:

FUND	PAID
Municipal Fund	\$ 22,625,796.33
Trust Fund	\$ 55,684.84
TOTAL:	<u><u>\$ 22,681,481.17</u></u>

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1032265
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	6 April 2017
ATTACHMENT/S:	A detailed list of payments made under delegated authority for the month ended 31 March 2017 can be accessed by Elected Members via the Elected Members Portal. Members of the public can access the list of payments on request.

Legislation / Strategic Plan / Policy:

Legislation	Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	<p>Strategic Community Plan</p> <p>Council Four Year Priorities: Community Outcome Capable and Responsive Organisation</p> <p>A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.</p>

Comments:

Payments for the month of March 2017 included the following significant items:

- \$7,890,624.87 to the Department of Fire and Emergency Services for the emergency services levy third quarter contribution for 2016/17 and a minor invoice in relation to call out fees;
- \$1,379,014.54 to the Western Australian Treasury Corporation for loan payments of \$541,200.68 for the Elder Street Carpark, \$560,574.81 for the Perth Convention and Exhibition Centre Carpark, \$32,774.82 for the Goderich Street Carpark and \$244,464.23 for the Perth City Library and Public Plaza; and
- \$258,255.30 to Electricity Generation and Retail Corporation for electricity charges at various locations.

**Agenda Financial Statements and Financial Activity Statement for the
Item 13.6 Period Ended 31 March 2017**

Recommendation:

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 31 March 2017 as detailed in Attachment 13.6A of this Report.

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1014149-25
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	20 April 2017
ATTACHMENT/S:	Attachment 13.6A – Financial Statements and Financial Activity Statement for the period ended 31 March 2017

Legislation / Strategic Plan / Policy:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

Financial Implications:

There are no direct financial implications arising from this report.

Details:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

Comments:

The Financial Activity Statement commentary compares the actual results for the nine months to 31 March 2017 with the original budget approved by Council on **28 June 2016** and budget adjustments adopted by Council on **30 August 2016** and **1 November 2016** and the budget review adopted by Council on **14 March 2017**.

Agenda **Adoption – City of Perth Thoroughfares and Public Places Local**
Item 13.7 **Law 2017**

Recommendation:

That Council:

- 1. notes that no submissions were received in response to the public notice period for the proposed City of Perth Thoroughfares and Public Places Local Law 2017;***
- 2. notes the comments received from the Department of Local Government and Communities in response to the public notice period as detailed in Attachment 13.7A;***
- 3. in accordance with Section 3.12(4) of the Local Government Act 1995, BY AN ABSOLUTE MAJORITY makes the City of Perth Thoroughfares and Public Places Local Law 2017 as detailed in Attachment 13.7C; and***
- 4. in accordance with Section 3.12(6) of the Local Government Act 1995, gives local public notice of the City of Perth Thoroughfares and Public Places Local Law 2017.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1015922-2
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	20 March 2017
ATTACHMENT/S:	Attachment 13.7A – DLGC Submission Attachment 13.7B – City of Perth Thoroughfares and Public Places Local Law 2017 showing DLGC recommended revisions Attachment 13.7C – City of Perth Thoroughfares and Public Places Local Law 2017 (to be adopted)

Legislation / Strategic Plan / Policy:

Legislation	Section 3.12 of the <i>Local Government Act 1995</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Capable and Responsive Organisation

A capable, flexible and sustainable organisation with a strong effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

Policy

Policy No and Name: N/A

Purpose and Background:

At its meeting held on **13 December 2016**, Council resolved by an absolute majority to repeal the *City of Perth Thoroughfares and Public Places Local Law 2007* and to initiate the local law making process for a new local law in accordance with Section 3.12 of the *Local Government Act 1995*.

Council approved the giving of State-wide public notice of its intention to make the proposed City of Perth Thoroughfares and Public Places Local Law 2017 with a purpose of providing for the “regulation, management and control of activities in thoroughfares and public places” and the effect of establishing “requirements with which any persons using, or on, thoroughfares and public places throughout the district by comply”.

Details:

A State-wide public notice was published in The West Australian newspaper on 11 January 2017, and exhibited on the City of Perth noticeboards, and the City of Perth website seeking public submissions on the proposed local law.

No public submissions were received during the public notice period between 12 January 2017 and 1 March 2017.

In accordance with Section 3.12(4) of the *Local Government Act 1995*, after the last day for submissions, Council is required to consider any submissions received and may resolve by an absolute majority to make the local law, or to make a local law that is not significantly different from the originally advertised local law.

Furthermore, in accordance with Sections 3.12(5) and 3.12(6) of the *Local Government Act 1995*, subsequent to Council adoption, the City of Perth is required to:

- Publish the local law in the WA Government Gazette;
- Provide a copy of the gazettal to the Minister for Local Government (and any other relevant Minister); and
- Publish a local public notice advising of the local law, its purpose and effect, the day on which it becomes effective and advising it may be inspected via the local government’s offices.

Financial Implications:

The gazettal and final public notice requirements for the adoption of the City of Perth Thoroughfares and Public Places Local Law 2017, once resolved by Council, are estimated at a cost of \$2,000. These costs can be accommodated within existing operating budgets.

All amounts quoted in this report are exclusive of GST.

Comments:

The Department of Local Government and Communities (DLGC) provided comments on the advertised local law in correspondence dated 20 February 2017. The DLGC's comments and Officer responses are detailed in Attachment 13.7A.

The amendments proposed by the DLGC and incorporated in the proposed City of Perth Thoroughfares and Public Places Local Law 2017 relate to drafting standards only and do not constitute significant changes to the originally advertised local law. Attachment 13.7B shows the revisions made to the originally advertised local law in response to the DLGC's comments and suggestions.

It is therefore recommended that Council resolve to make the City of Perth Thoroughfares and Public Places Local Law 2017 as detailed in Attachment 13.7C and gives local public notice of the local law.

In accordance with Section 3.14(1) of the *Local Government Act 1995*, the local law will come into effect 14 ordinary days after it is published in the WA Government Gazette.

Agenda **Criminal Procedure Act 2004 - Appointment of Approved and**
Item 13.8 **Authorised Officers**

That Council, for the purposes of the Criminal Procedure Act 2004, appoints, BY AN ABSOLUTE MAJORITY:

- 1. Environmental Health Officers to, as a class, be Authorised Officers for the issue of infringement notices issued under the Health (Asbestos) Regulations 1992;***
- 2. Building Surveyors and Compliance Officers, to, as a class, be Authorised Officers for the issue of infringement notices issued under the Building Regulations 2012;***
- 3. the Chief Executive Officer, the Director Planning and Development, the Manager Health and Activity Approvals and the Coordinator Environmental Health Services be Approved Officers for the review of infringement notices issued under the Health (Asbestos) Regulations 1992, and***
- 4. the Chief Executive Officer, the Director Planning and Development, and the Manager Development Approvals be Approved Officers for the review of infringement notices issued under the Building Regulations 2012.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1023849 TRIM 49779/17
REPORTING UNIT:	Health and Activity Approvals
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	21 April 2017
ATTACHMENT/S:	Attachment 13.8A – Department of Health: Information for local government on the Asbestos Regulation Amendments

Legislation / Strategic Plan / Policy:

Legislation	Regulation 15D (5) and (6) of the <i>Health (Asbestos) Regulations 1992</i> ; Regulation 70 (1), (2) and (3) of the <i>Building Regulations 2012</i> ; and Part 2 of the <i>Criminal Procedure Act 2004</i> .
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Integrated Reporting Implications	Planning and Framework	Strategic Community Plan
		<p>Council Four Year Priorities: Council Four Year Priorities: Capable and Responsive Organisation</p> <p>A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and provide efficient and effective community centred services</p>

Policy

Policy No and Name: NIL

Legal Implications:

In accordance with regulation 15D of the *Health (Asbestos) Regulations 1992*, regulation 70 of the *Building Regulations 2012*, and Part 2 of the *Criminal Procedure Act 2004* appointing Authorised and Approved Officers is required to allow City of Perth Officers to deal with infringements under the *Health (Asbestos) Regulations 1992* and *Building Regulations 2012*. To comply with the legislation, cards or certificates will be issued to all appointed 'Authorised Officers' in accordance with each regulation.

Purpose and Background:

To appoint 'Approved Officers' and 'Authorised Officers' under the *Criminal Procedures Act 2004* in order to issue infringements and to review infringements under the recently amended *Health (Asbestos) Regulations 1992* and the *Building Regulations 2012*.

Details:*Health (Asbestos) Regulations 1992* (Asbestos Regulations)

During the consultation of the *Public Health Act 2016*, local governments strongly indicated that the penalties under the Asbestos Regulations were inadequate. Due to the significant public health risks associated with the mishandling of asbestos cement materials, local governments have advocated for higher penalties and the ability to issue infringement notices as an immediate measure to deter unlawful conduct and encourage compliance with the Asbestos Regulations.

Although the Asbestos Regulations will be repealed as part of the broader implementation of the *Public Health Act 2016*, this will not occur until the final stages of implementation, which is still approximately 3 to 5 years away. Therefore, as an interim measure and until the modern penalty framework of the *Public Health Act 2016* applies, the penalties under the Asbestos Regulations were to be increased and local governments given the ability to issue infringement notices for offences.

As a result, the Asbestos Regulations were amended to increase the penalties for offences and to enable local governments to issue infringement notices for specified offences. The amendments came into effect on 24 January 2017.

Regulation 15D of the Asbestos Regulations require Officers to be appointed by the local government to be 'Authorised Officers' or 'Approved Officers' for the purposes of Part 2 of the *Criminal Procedure Act 2004* in order to deal with infringement notices.

Authorised Officers are the persons who are authorised to issue infringement notices under these regulations. Approved Officers are the persons authorised to withdraw an infringement notice and extend the time for payment of an infringement notice.

A person appointed to issue an infringement notice for the purposes of the *Criminal Procedure Act 2004* cannot also be appointed to withdraw or extend the time for payment of an infringement notice.

In these circumstances, it is proposed that Council appoints Environmental Health Officers, as a class, to be 'Authorised Officers' for the purposes of the *Criminal Procedure Act 2004*, under regulation 15D of the Asbestos Regulations.

For the purpose of this appointment the term Environmental Health Officer also includes Senior Environmental Health Officers.

The review of infringement notices should be conducted at a higher level. As such it is proposed that Council appoints the Chief Executive Officer, Director Planning and Development, Manager Health and Activity Approvals, and Coordinator Environmental Health Services, to be 'Approved Officers' for the purposes of the *Criminal Procedure Act 2004* under regulation 15D of the Asbestos Regulations.

At this time, the *Criminal Procedure Act 2004* does not allow the delegation of the power to appoint these Officers.

The Building Regulations 2012 (Building Regulations)

The Development Approvals Unit has recently taken management of the inspection of private swimming pool barriers for compliance with Part 8, Division 2 of the Building Regulations. Accordingly, Building Surveyors will undertake barrier compliance inspections or the statutory enforcement role where private swimming pool barriers are found to be non-compliant.

The Building Regulations provide the local government with the ability to issue infringements from \$750 to \$1000 for various offences under these Regulations.

In order for Building Surveyors to issue infringement notices for offences under the *Building Regulations* it is proposed that Council appoints Building Surveyors to be 'Authorised Officers' for the purposes of Part 2 of the *Criminal Procedure Act 2004* under regulation 70 of the Building Regulations.

For the purpose of this appointment the following positions are included in the class of Building Surveyors:

- the Principal Building Surveyor;
- Senior Building Surveyor; and
- Building Surveyors.

However, the class does not include a Trainee Building Surveyor.

For the purpose of this appointment the following positions are included in the class of Compliance Officers:

- the Senior Development Compliance Officer; and
- Compliance Officers working within the Development Approvals Units.

However, the class does not include a Trainee Building Surveyor. In order for the organisation to effectively review infringement notices it is proposed that Council appoints the Chief Executive Officer, Director Planning and Development, and Manager Development Approvals, to be 'Approved Officers' for the purposes of Part 2 of the *Criminal Procedure Act 2004* under regulation 70 of the Building Regulations.

At this time, the *Criminal Procedure Act 2004*, does not allow the delegation of the power to appoint these Officers. Future appointments to new positions will need to be appointed by Council.

Financial Implications:

There are no additional costs as:

- the investigation of asbestos related complaints are already undertaken by the Environmental Health Team; and
- inspections of private swimming pools that may result in the issue of a Building Regulations infringement are a statutory obligation that will undertaken by the Building Surveyors. The City levies an inspection fee on every property on which there is a private swimming pool, to fund the required inspections.

Comments:

Without Officers being appointed to be Authorised or Approved Officers, the City will not be able to undertake effective enforcement action in relation to certain violations of the Asbestos Regulations and the Building Regulations.

Appointing these Officers is considered necessary for the effective enforcement and will assist in promoting public safety.

Agenda **Wellington and Plain Streets – Value Capture**
Item 13.9

Recommendation:

That Council:

- 1. receives the report on Land Value Capture;***
- 2. notes that the responsibility for the planning and funding of public transport is a State Government responsibility; and***
- 3. notes that any detailed investigation of scenarios by the City of Perth is dependent on the State Government forming a taskforce to investigate potential future rail routes through the city.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: P1030804
REPORTING UNIT: City Planning
RESPONSIBLE DIRECTORATE: Planning and Development Directorate
DATE: 24 April 2017
ATTACHMENT/S: Attachment 13.9A – Land Value Capture - Wellington and Plain Streets

Legislation / Strategic Plan / Policy:

Legislation *Planning and Development Act 2005*

Integrated Reporting Implications **Planning and Framework** **Strategic Community Plan**
Council Four Year Priorities: Getting Around Perth
S3 Proactive planning for an integrated transport system, including light rail, that meets community needs.

Purpose and Background:

At the Finance and Administration Committee meeting held 4 October 2016, Councillor Green requested:

“Information on potential land value capture opportunities in the city, specifically what land parcels on Wellington Street and Plain Street that may present ‘up-zoning’ opportunities that can be considered by the City of Perth.”

The request relates to the full length of Wellington and Plain Streets, and specifically relates to the potential for developing public transport such as light rail through the city.

At its meeting held on **13 December 2016** Council received a report on value capture that explained the Federal Government’s discussion paper on value capture, the previous comprehensive review and update of the plot ratios applied in the City Planning Scheme No. 2 and the gross rental values, and ownership across the various areas of the city.

This report provided a series of maps of the city taken from the City’s ‘Growth Needs for the Future’ Project that reviewed the plot ratio and built form City Planning Scheme No. 2 standards for the majority of the city. The approach of the project was to plan for the next 20 years of growth potential across the city. This demonstrated that areas along Wellington Street, especially in the eastern end of the city had not utilised the available plot ratio ‘development potential’ available.

The information provided in Attachment 13.9A of this report provides further information showing the ‘before’ and ‘after’ of the changes to the plot ratio and built form standards along Wellington Street. This includes modelling of the City’s Gasworks and Garages site on Wellington Street, and shows that under the existing standards approved by the Council and Minister for Planning during 2013 and 2014 there is significant development potential of land along sections of Wellington Street under existing standards.

One outcome of the project was a significant increase in plot ratio standards around the rail stations of City West, McIver and Claisebrook. This did not factor in new rail routes through the city; which will need to be addressed through the City Planning Strategy which the City is embarking on once firm route planning has been undertaken and agreed.

At its meeting held on **13 December 2016** Council approved the City of Perth Transport Strategy. This adopted Strategy shows Wellington Street and St Georges Terrace as the main east-west routes for public transport.

In December 2016 the Department of Transport released a final Transport @ 3.5million Plan for the Perth and Peel region.

Details:

The report presented to Council on **13 December 2016** provided the high level overview of the plot ratio availability and utilisation and context across the city. This report now focuses specifically on Wellington and Plain Streets, and more specifically land along or in near to Wellington and Plain Streets that is owned by either the City or the State Government.

The route for any future light rail and underground rail system have yet to be developed by the State Government. Funding of public transport is a specific responsibility of State Government, with the State outlining their commitment to alternative funding sources in the Transport @ 3.5 million people, Perth and Peel Transport Plan, which states:

"In addition to the already significant levels of public funding, the State will look to partner with private industry and local government authorities to explore innovative funding

opportunities, such as value capture, to help deliver the network Perth needs to keep it vibrant, connected and productive."

As stakeholders, the City of Perth will assist the State in development of their policy. It is understood that work in the area has been initiated by Treasury and several other State Government agencies, including Department of Transport. However, due to the recent State Election, this work was held in abeyance while a Government was formed in March 2017. It is noted that the newly elected State Labor Government recently announced its taskforces for planning of key Metronet elements, which did not include the rail routes through the City, so the timing of planning of routes through the city is unknown. The City continues to engage with the State to monitor and will assist in the progress of this important policy as the State determines its action priorities

The challenge for the City or the State is that estimating increased values can only be done if the route and the operation is understood.

The City's Transport Strategy highlights intent to better understand the value capture concept:

- *Action 4.2; Lead research into the wider economic benefits of underground rail extensions, specifically regarding the potential to leverage any land value uplift that may result from such infrastructure; and*
- *Action 4.3; Investigate new funding models for the development of public transport infrastructure.*

With the adoption of the Transport Strategy and actions by the Council the Administration is now implementing the actions. Specific to this report are the investigations around value capture.

The City has released a Request for Quote (RFQ) to obtain expert advice on value capture. This consultancy will be awarded in late April/ early May 2017, with a consultant report expected to be received by end June 2017.

This purpose of the RFQ is:

This project will provide the City of Perth with advice regarding the likely impact that value capture scheme(s) may have on the City's local community.

It will identify key issues and opportunities for the City of Perth regarding value capture and will provide objective and balanced advice regarding the pro's and cons of implementing value capture mechanisms within the City of Perth.

Whilst the theory of value capture is well understood, the potential local effects of a value capture scheme in Perth are less well known, hence the need for this project.

The guiding principles for the study include:

- Objective insight into the implications of value capture mechanisms on the City of Perth's resident and worker populations, land owners and other stakeholders; and
- Evidence based guidance regarding how the City can approach future policy discussions regarding the role of value capture in 'city shaping' infrastructure projects.

The consultant tasks are:

1. Provide a summary of how different approaches to value capture would be likely to influence development and infrastructure delivery in the City of Perth. This should examine multiple potential approaches to implementing a value capture mechanism;
2. Provide commentary on the potential local implications that may result from the implementation of a value capture scheme in central Perth. This should focus on potential impacts that may be felt by the City's local resident and business communities and consider:
 - Benefits associated with new infrastructure (improved access, increased labour pool catchment, etc);
 - Direct costs associated with a value capture mechanism, and any related impact on land tax resulting from higher land valuation; and
 - Indirect costs associated with potential property rate increases.
3. Provide advice regarding development viability in the central city and how this may be impacted by the application of a value capture mechanism. This should consider the costs and benefits set out in point 2 above, and apply these to the development of new housing and commercial space in the City of Perth;
4. Provide guidance regarding the equity of applying value capture mechanisms to some infrastructure projects and not others (such as infrastructure projects within the City of Perth and external to the City of Perth); and
5. Provide guidance for the City of Perth's policy development regarding value capture and other economic tools that the City can influence, such as the implementation of developer contributions, as per State Planning Policy 3.6.

Overarching these tasks should be a consideration of the different roles of Local Government and State Government.

Financial Implications:

The consultancy has a budget of \$20,000 in 2016/17.

Comments:

The Federal Government discussion paper "Using Value Capture to help Deliver Major Land Transport Infrastructure – roles for the Australian Government." (Nov, 2016) identified consideration to three broad kinds of value taxation capture:

- Hypothecation of anticipated future taxation revenue;
- Establishment of a levy or charge; and
- Sale or rent of a public asset, such as government-owned land or development rights.

The detailed information provided in Attachment 13.9A to this report has focused on the approach of sale or rent of a public asset of government owned land.

Agenda Item 13.10 **Tender No. 121-16/17 – Insurance Broking and Risk Financing Services**

Recommendation:

That Council

- 1. accepts the tender from Marsh for the Provision of Workers Compensation Insurance Broking Services (Tender No. 121-16/17) for a period of two years with options to extend for two additional 12 month periods; and***
- 2. accepts the tender from LGIS for the Provision of all other Insurance Broking Services (Tender No. 121-16/17) for a period of two years with options to extend for two additional 12 month periods.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 2 May 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1033863
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	22 March 2017
ATTACHMENT/S:	Confidential Attachment 13.10A – Tender Evaluation Confidential Attachment 13.10B – Pricing Tables (Confidential Attachments are provided to Elected Members under separate cover)

Legislation / Strategic Plan / Policy:

Legislation	<i>Local Government (Functions & General Regulations) 1996</i> Part 4 – Tenders for Providing Goods and Services
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Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.
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Policy	
Policy No and Name:	9.7 – Purchasing

Financial Implications:

Acceptance of the tenders for insurance broking services as recommended above will result in significant savings for the City.

Purpose and Background:

The City's Insurance program is a major expense which currently costs in excess of \$2 million per annum. The program has been managed by Local Government Insurance Service (LGIS) for over 20 years.

Details:

The City engaged Procurement Australia to assist with the preparation and evaluation of a tender for Insurance Broking Services. Three insurance brokers responded to the City's tender which specified a two year term with two additional 12 month options.

Qualitative Criteria

The qualitative assessment criteria specified in the tender was as follows:

1. Insurance Program;
2. Experience, Capability and Past Performance; and
3. Plan for Proposed Services.

Qualitative Assessment

All respondents produced detailed tender responses which met the qualitative criteria.

Aon

Aon proposed to undertake an insurable risk profile and gap analysis exercise to form the basis of the insurance program. They also proposed a review of the wording of various policies to achieve best practice. The company has an experienced local government team and provided references from a major metropolitan council. Aon does not currently service any WA Local Governments.

Marsh

Marsh has provided extensive commentary across the City's existing insurance program noting areas for potential improvements including levels of cover and policy wording. Marsh detailed 22 existing local government clients and provided written testimonials from a number of other clients including a mid-sized Western Australian Council.

LGIS

The LGIS proposal did identify areas for the optimisation of the insurance program. LGIS is the incumbent insurer and provides insurance services to the majority of WA Local Governments. They also provide risk management and other services to the City as part of the premium cost.

Recommendation

For Workers Compensation insurance, the Marsh conventional premium option is recommended and could achieve significant savings dependent on actual claims. The City is also protected from a large unbudgeted premium increase based on higher than expected claims with a cap applied to the maximum premium. For other insurances it is recommended to retain LGIS which would achieve a saving of \$0.3 million based on the current premium.

Agenda **Perth Concert Hall Mechanical Services - Cooling Towers**
Item 13.11 **Replacement Project**

Recommendation:

That Council BY ABSOLUTE MAJORITY:

- 1. approves for the City to proceed with a public tender for the replacement of the Perth Concert Hall Cooling Towers under a Design and Construct Contract within the current 2016/2017 financial year;***
- 2. notes that the approved budget of CW1876 for implementation works was re-budgeted from 2016/2017 to 2017/2018 financial year, subject to Council approval; and***
- 3. approves Delegated Authority to the City's Chief Executive Officer to award the tender following evaluation up to the approved budget value, subject to Council approval.***

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 26 April 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1031721
REPORTING UNIT:	Construction
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	12 April 2017
ATTACHMENT/S:	Attachment 13.11A – Project Schedule Option A Attachment 13.11B – Project Schedule Option B Council Approval

Legislation / Strategic Plan / Policy:

Legislation	Part 4 – Tenders for Providing Goods and Services of the Local Government (Functions & General Regulations) 1996
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Perth as a Capital City S2 Maximise commercial and community outcomes within property & commercial enterprises

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

The Perth Concert Hall (PCH) cooling towers have reached the end of their serviceable life and require replacement. Due to the need to co-ordinate with Concert Hall events there is a critical timeframe for the replacement of the cooling towers between the dates of 17 December 2017 to 31 January 2018.

The City proposes to deliver the Cooling Tower Replacement via a Design and Construct contract. The intent of a Design and Construct tender is to identify the best solution that will provide 'Value for Money' to the City and ensure all challenges are taken into consideration. The proposed timeline for this project is included in Attachment 13.11A.

The budget for the replacement is to be included in the 2017/18 financial year, and therefore in accordance with the *Local Government Act 1995* Clause 6.8, Council approval is required to allow the City to proceed to tender directly.

To ensure the City undertakes the replacement works with the full consideration of an important Heritage listed building, 'Value for Money' on this project for the City, includes:

- Whole of life costs (sustainability) and ongoing maintainability;
- Efficiency of the system with regards to location, maintenance, access, operation;
- Cost to undertake the proposed scope in the most effective and efficient manner;
- Ability to meet timelines including, the procurement of cooling units from international suppliers;
- Minimal impact to the operation of the PCH and the surrounding businesses and associated infrastructure (St Georges Terrace); and
- Compliance with building codes (as necessary), heritage, standards, specifications.

Details:

In agreement with WAVE Pty Ltd (West Australia Venue and Events) the Concert Hall has no events booked for the period between 17 December 2017 and 31 January 2018. It is therefore essential that the City meet this time frame for implementation.

In order to meet with the implementation window, the City is required to proceed immediately with tender. Appointment will occur in the 2017/2018 financial year following budget approval. With budget not yet formalised it is now necessary under the *Local Government Act 1995* Clause 6.8 to seek Council approval in order to proceed with advertising a public tender process. This tender process will note the further requirement for Council approval of the budget in the 2017/2018 budget, in order for the project to progress to implementation.

It is also recommended the City move directly to appointment by Delegated Authority, as this would result in an additional process period being required within the project schedule. This is detailed in Attachment 13.11B 'Option B Council Approval'. This option would result in minimal float being available, which given the criticality of this project is not recommended. Should the replacement not proceed within the scheduled dates above, the PCH would be at risk of closing the facility down for a longer period during events season to

facilitate these works, and therefore the retention of suitable float within the project schedule is essential.

The schedule detailed in Attachment 13.11A 'Option A Preferred' (without Council approval) maintains a controllable level of risk. Approval by Council is therefore sought in this report to provide the CEO with delegated authority to award the tender, subject to it being within the approved budget amount and to mitigate the risk of future critical delay to the project.

The following information provides the details of the tender criteria on which the decision to award would be based.

Tender Criteria:

The tender assessment is proposed to be reviewed and scored against the following five criteria:

- SC1: Project Appreciation through design and delivery methodology;
- SC2: Relevant Project Experience and Personnel
- SC3: Quality Control and Life Cycle Costing;
- SC4: Safety and Environment Management – Documentation and Practises;
- SC5: Tendered Price.

Design Deliverables:

The Key design deliverables are as follows:

- Concept Design, risk / SWOT analysis, report and cost;
- At 15% progress of the projected timeline, the Design/ Documentation process concept plans, drawings, sketches and specifications and technical details shall be delivered;
- At 85% progress of the projected timeline, the Design/ Documentation process final design drawings, detail design and final construction tender documentation for review shall be delivered;
- At 100% of the project timeline, the Design/ Documentation process the final set of Construction Documentation package for review and approval shall be submitted;
- Services (Mechanical, Hydraulic and Electrical) engineering documentation and recommendations for proposed tower procurement, infrastructure, including performance specifications and technical information guarantees and warranties and procurement schedules at all of the above stages.
- A detailed maintenance report on the offsite storage, spare parts and ongoing maintenance lifecycle needs and requirements to operate and maintain the installed plant and equipment, at requested stage.
- Each stage of the design process requires sign off by an independent certifier / verifier of the said works. The cost associated with this Verifier / Certifier, is to be shared equally between the Tenderer and the City. The City has the right to remove this option.

Construction Deliverables:

The Contractor to provide the following construction deliverables:

- Identify and remove from site as agreed, obsolete infrastructure;
- Ensure suitable tie in to the chiller units;

- Make good repairs to existing infrastructure as required accommodating removal and allow for new works;
- Ensure the agreed option for location and scope (based on the agreed option, specific deliverables to be determined during design phase) is to achieve the City's satisfaction;
- Ensure compliance with the State Heritage Office and any other relevant agency;
- Ensure minimal disruption to the surrounding buildings, infrastructure and events;
- Management and control of water borne bacterial and algae to ensure appropriate public health standards;
- Ensure compliance with all transport, traffic, safety etc. requirements associated with the lifting and placement of the towers and associated equipment;
- Reinstatement to the City's satisfaction, all work and affected areas;
- Full clean up, make good of all areas on completion; and
- Each stage of the construction process, the Client requires sign off by an independent certifier / verifier of the said works. The cost associated with this Verifier / Certifier, is to be shared equally between the Tenderer and the City. The City has the right not to proceed with this option if they so do so.

Asset Write Off Implications

The estimated asset disposal value is \$0 as the equipment has exceeded its serviceable life, due to effective and ongoing maintenance, but replacement is now necessary.

A finalised asset disposal report will be provided to Chief Executive Officer once the works are completed and the exact values are confirmed.

Communications

A communication plan will be developed and this will be implemented in conjunction with the contractor's construction management plan following Council approval of the works.

Contract Arrangements

The works will be delivered under a Design and Construct contract arrangement (AS4300).

The benefits of a Design and Construct contract with this project, include:

- Reduced Program – early ordering of equipment;
- Fixed Cost before design is detailed;
- Innovation - introduces constructability and innovation while design is being detailed and during construction by the contractor;
- Improved value or enhanced performance ;
- Established Program – dates are set before the project is detailed; and
- Reduction in variation claims when compared to traditional lump sum contract approaches.

Financial Implications:

ACCOUNT NO:	CW 1876
BUDGET ITEM:	Perth Concert Hall Mechanical Services
BUDGETED AMOUNT:	\$2,097,382
AMOUNT SPENT TO DATE:	\$ 46,626
PROPOSED COST:	\$1,900,000
BALANCE REMAINING:	\$155,756
ANNUAL MAINTENANCE:	N/A (by WAVE Pty Ltd)
ESTIMATED WHOLE OF LIFE	To be determined as part of the Tender criteria

All figures quoted in this report are exclusive of GST.

Comments:

Based on the above report, the City hereby seeks a resolution by ABSOLUTE MAJORITY, to allow the City to proceed to public tender in April/May 2017 through to June 2017 and appoint a Contractor by July 2017 once the approved budget is made available.

Details:

Council at its Ordinary Council Meeting held on **17 May 2016** resolved that;

“That Travel being paid for by a Third Party comes to Council for Approval”.

The contribution to Travel as determined in the *Local Government Act 1995* includes airfares and accommodation incidental to a journey.

Delegates are to cover their own international airfares. Accommodation and transportation in China are covered by the organisers.

Financial Implications:

There are no direct financial implications to the City of Perth arising from this report. Cr Yong will be paying for airfares and incidentals at his own expense, and accommodation and other incidentals (i.e. bus tours) will be paid for by the Third Party Contributor.

Comments:

Supplementary disclosures will be made on the City of Perth Governance and Accountability section of the City of Perth website, including the Third Party Travel Contribution Register and the Gift Register.